

# AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED  
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

AFD: PUR: CPK: C&F: 19-20

July 06,2019

To,

**Subject: Tender for Loading/ Unloading and C&F activity for milk products like 25 /20 Kg Powder bags, 25/15 Kg Sagar Powder bags and 190 Kg Butteroil at hired godowns for the period of 01.08.2019 to 31.07.2020.**

Dear Sir,

AmulFed Dairy, Gandhinagar is storing milk products like powder and ghee in the hired godowns outside the AFD premises within the radius of 50 - 60 Km from Ahmedabad. For managing the same, we want to award a contract for C & F activity at various hired godowns.

AmulFed Dairy, Gandhinagar invites most competitive rates for C & F activity at various godowns for following products.

| C & F activities |                            |   |                    |
|------------------|----------------------------|---|--------------------|
| Sr No            | Activity                   | Approximate qty to be handled in a year | No. Units in 10 MT |
| 1                | 25/20 Kg Powder Bags       | 50000 MT                                | 400/500            |
| 2                | 25/15 Kg Sagar Powder Bags | 20000 MT                                | 400/666            |
| 3                | 190 Kg butteroil drums     | 18000 MT                                | 48                 |

- Rates must be filled in enclosed rate form (Annexure II) only with the seal of your company and signature of an authorized person with a contact number. (Annexure 2).
- **Vendor Registration Form:** Cold Store Owner has to submit a copy of duly filled, signed and stamped vendor registration form along with necessary supporting documents listed below. Vendor Registration form is attached herewith in Annexure III. **The quotation received without Vendor Registration Form shall not be considered.**
  1. Memorandum of association/partnership deed
  2. PAN No
  3. GST No,
  4. Registration copy of Bombay Shops and Establishment Act
  5. Provident Fund No and Allotment date,
  6. Professional Tax No,

7. Audited Income Tax return & a Turnover copy of last 3 financial years
8. Labour Licence Copy etc.
9. Purchase Order / Contract Copy and Work Experience certificate of similar kind of work from reputed organizations

Scope of the work:

- Rates to be filled in numbers must be legible. The offered rates should be inclusive of all management and miscellaneous expenses. C&F Agent has to arrange labours, pallets and forklifts, security guards and cleaning staff for this contract. Hiring or deploying any such mechanized equipment will be solely scope of the bidder and AFD will not provide any compensation for the same.
- Further, the C&F agent has to make arrangement of products in batch wise and code wise manner for FIFO based dispatch and stock taking. Weekly stock update with stock-ageing is also under the scope of C&F agent.
- C&F agent is abide to send vehicle loading details to AFD –FPS dept through the mail and upon receipt of invoice and E-way bill from FPS dept, C&F agent has to take a printout of the same and hand it over to transporter. Hence, entire material handling, truck loading and invoice hand over activity shall be carried out by C&F agent. For the same C&F agent has to arrange PC with internet for mail communication and printer for A4 size invoice printing. C&F Agent has to keep dedicated manpower for the same for hassle-free transactions.
- **Tender Fees:** You will have to deposit Tender Fees (Non-Refundable) Rs. 5000/- by the way of cash. **The quotation received without Tender Fees shall not be considered.**
- **EMD:** You will have to deposit Rs.500000/- by the way of demand draft drawn in favour of AmulFed Dairy (A unit of GCMFM LTD.) payable at Ahmedabad along with tender itself. DD should be of any nationalized bank and should be payable at Ahmedabad. In case your quotation is not accepted the EMD will be refunded within 45 days from the date of commencement of the new contract. EMD will carry no interest. **The quotation received without EMD Fees shall not be considered. The quotation received without EMD shall not be considered. In case of failure or non-agreement of providing services to the satisfaction level of AFD at the quoted or agreed rates whichever is latest, then this EMD will be forfeited and a contract will be terminated.**

- EMD shall be returned to successful bidder upon completion of contract with satisfactory performance. In case of any shortages, damages, quality complaints or non-satisfactory performance, AmulFed Dairy may recover losses + penalties + applicable GST from the EMD, SD and amount payable to the bidder. After deduction of the same, the balance amount may be released to the bidder.
- Rewriting / Overwriting in the inquiry is to be avoided. C & F agents abide by & bound to follow all the terms, conditions mentioned here in this inquiry.
- Bidders are abide by and bound to follow all the terms and conditions mentioned here in this tender.
- All pages of inquiry including rate form must be signed & sealed by contractors which are considered as your acceptance for all rates, terms & conditions mentioned in the tender.
- Management reserves the rights to accept or reject any / all offers submitted by bidders, without assigning any reasons. Management decision in these regards would be considered as final and no complaints will be entertained. No telephonic/personal follow-up from your side will be entertained.
- No guarantee is given for the selection of bid for allocation of C&F contract on the lowest offer basis. It would be purely merit based and management discretion.
- Last date for submission of offer: **11.00 am of July 12, 2019** positively and tender opening will be done at AmulFed Dairy at **12.15 pm on July 12, 2019**. The sealed covers must be superscribed with "AFD: PUR: C&F: 19-20" addressed to General Manager, AmulFed Dairy, Near Indira Bridge, Village: Bhat, Dist: Gandhinagar-382 428.
- This tender inquiry contains 19 pages.
- **Tender Fees: Rs. 2000/-**

Authorized Signatory

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AmulFed Dairy – Gandhinagar

Encl: Annexure 1 – Terms and conditions

Annexure 2 – Rate Sheet

Annexure 3 – Approx. distances of hired godowns from AFD

Annexure 4 – Vendor Registration Form

Annexure 5 – Bank Details form