

**GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED, ANAND**

**Details of Tenderer / Bidder:**

<b>Sr.</b>	<b>Descriptions</b>	<b>Details</b>
1	Name of Firm	
2	Address	
3	Contact Details of Authorized Official	

## GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED, ANAND

### **Tender Notice Inviting bids/offer:**

Name of Company	Gujarat Co-operative Milk Marketing Federation Limited, Amul Dairy Road, Anand-388120 Ta / Dist: Anand, State: Gujarat
Name of Item	<b>10000 Nos of Milk Analyser</b>
Type of Work	Design, supply, unloading, installation, commissioning, testing, inspection, start up, training to staff etc of Milk Analyser to be supplied at member unions / plants / village societies located within Gujarat State.
Bid reference No	GCMMF/MGR/PUR/MILK ANALYSER/MAY21
Last Date & Time of Bid.	<b>10<sup>th</sup> June 2021 before 5:00PM</b>
Submission of Hard Copy	To, Manager (Purchase) Gujarat Co-operative Milk Marketing Federation Limited Amul Dairy Road, Anand-388001 Ta/Dist: Anand State: Gujarat-INDIA Phone: 02692-221322  Bidders have to submit hard copy of bid documents in Sealed Envelope along with EMD & required details asked in Annexure—IV,V & VI. Bidders have to offer their rates in prescribed format Annexure-III. Bidders have to mention the subject on the middle top of sealed envelope in BOLD letter.
Validity of offer	<b>90 days</b>
Terms, Conditions & Specification	As per enclosed Annexures- I, II

**GUJARAT COOPERATIVE MILK MARKETING FEDERATION LTD., ANAND**

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**(PURCHASE DIVISION)**

**ANNEXURE I**

**TERMS AND CONDITIONS:**

1.0 Technical specifications is attached at Annexure-II.

2.0 REQUIREMENT:

Estimated requirement: 10,000 Nos, supply within Gujarat. Any variation in quantity will be allowed on approved rates only. Additional quantity should be supplied only after getting the prior approval from GCMMF Ltd.

3.0 RATES:

Prices quoted by you are on the Firm Price Basis and shall remain unchanged during contract. The rates so quoted shall be obviously inclusive of transit and insurance charges. The rates must be quoted in the format as enclosed at Annexure - III.

In case there is any increase/reduction in duties, taxes, other Government levies on finished products/raw material during the contract period, it will come into effect as per government notifications with documentary support.

Quotations with counter conditions will not be acceptable.

4.0 Quotation received without details in Annexures or incomplete information in Annexures may be rejected summarily.

5.0 Service Centers / Network: The details on service centers and service persons shall be submitted by bidder in Annexure-VI and can have capability to attend the service call maximum in 48 hours.

6.0 We reserve the right either to obtain or not to obtain the samples of product / item offered in this tender for Actual Trial / Analysis / Actual Demo prior to opening of commercial bid maximum within a week time. We reserve the right to conduct trial at any of our locations within Gujarat and testing shall be supported by proper documentation/ video recording.

7.0 We also reserve the right to go for third party inspection of your materials & supply during contract period.

8.0 DELIVERY OF GOODS AND INSTALLTION: The material is to be supplied and installed at site located within Gujarat and out of Gujarat within 30 days. Seven working days shall be allowed as a Grace period. Bidders will have to submit related supporting documents to ordering unions.

9.0 PENALTY: If Bidders fails to supply the goods / services specified in Contract / PO at site after Lead Time and Allowable Grace Period, the ordering member unions will impose Penalty@1% per Day in terms of INR for delayed qty as liquidated damages until actual delivery. Any incremental taxes and levies on account of delayed qty supply by bidder, shall be in bidders accounts. The total amount of penalty exceeds 10% of contract/PO value, ordering union reserve the rights to terminate the contract without any prior notice. Bidders will have to compensate the loss that ordering member unions may sustain by way of procuring the material from other sources at higher prices, or by way of loss of production in addition to forfeiting your security deposit.

## 12.0 INVOICING AND DESPATCH ADVICE

Invoices are to be prepared in the name of respective ordering member unions and be sent to them directly for payment. Invoices should carry purchase order numbers without fail and separate delivery challans should accompany each supply to enable member unions to prepare separate GR.

Please ensure that invoices are prepared as per approved price break up only and tax whenever applicable.

## 13.0 QUALITY

The material must conform to specifications in all respects. The supplies not conforming to specifications will be rejected at your cost and risk.

In case materials are found substandard at unions' stores, on receipt of the same we reserve our right to reject the material outright & charges incurred if any will also be recovered from you. We reserve the right to send your material for testing at any laboratory of our choice and in case the result is found unsatisfactory we reserve the right to take any action as deemed fit.

Kindly note that if any of your supplies are found substandard with respect to any aspects of specification laid down, such supplies may not be accepted at a discount and shall be liable to rejection summarily and we may cancel our orders placed and rate approval at any time on this account, during the contract. In such cases, your security deposit may also be forfeited.

The sorted out/rejected materials of a production run at manufacturers' end should be immediately destroyed. If any such stock is found lying in the premises of the manufacturers, it will be deemed for unhealthy use by the manufacturer and hence the security deposit will be forfeited and the manufacturer would be blacklisted from our approved suppliers' list.

The right of printing AMUL/SAGAR design on material is owned solely by GCMMF. If it is found that any manufacturer is occupied or instrumental in printing the AMUL/SAGAR design for other than GCMMF/its member unions, they will be heavily penalized depending on the depth of the grievance and will be liable for legal action.

## 14.0 PAYMENT:

Payment will be released within 30 days. However, bidders have to submit 5 % amount in form of Performance Bank Guarantee to ordering member unions of Nationalized Bank which shall valid till completion of warranty period & after satisfactory installation, commissioning, inspection, start up, testing of all equipments and it is found acceptable as per our specification. Release of payment by member unions does not absolve you from the responsibility towards supply of substandard material if any found at a later stage. The proceeds of the performance security shall be payable to the Purchaser as compensation for any loss resulting from the Supplier's failure to complete its obligations under the Contract.

## 15.0 EARNEST MONEY DEPOSIT (EMD):

You will have to deposit **Rs. 25000/-** by At par Cheque of bank, drawn in favour of Gujarat Cooperative Milk Marketing Federation Ltd., Anand and the same must accompany the quotation. It will be refunded within a fortnight from the date of purchase / contract finalization. EMD will carry no interest.

Quotation received without EMD shall not be considered.

Please note that last year's EMD are not transferable against your current year EMD therefore please send fresh EMD along with your quotation.

#### 16.0 SECURITY DEPOSIT:

In case your quoted rate is accepted, you will have to deposit 1% of value of business allotted or Rs. 5 lacs, whichever is lower as security deposit. This SD will earn no interest. In such case you will be required to send us required SD amount within 7 days from the date of our contract letter (RAL). On receipt of the required SD, the EMD deposited with your offer shall be refunded within 7 days from the receipt of your SD. In no case the EMD amount shall be adjusted against SD amount. The security deposit shall have to be paid by demand draft within 7 days from the date of receipt of our intimation, failing which the EMD will be forfeited. Kindly note that EMD's/SD's of the previous years are non transferable as current years EMD/SD. In case you fail to arrange supplies as per the requirement of member unions and as per terms and conditions laid down here, the deposit will be forfeited fully. Otherwise on completion of supplies, the deposit will be refunded within 30 days provided there are no outstanding dues to be recovered from you.

In case we find that you have given any misleading information with regard to your machinery infrastructure as mentioned in your data on firm, or at any other point of time we may forfeit your EMD/SD and also delete your name from our list of approved suppliers.

#### 17.0 INSPECTION OF GOODS IN PROCESS & YOUR MATERIAL PURCHASE DOCUMENTS:

We reserve our right to depute either our representatives or representatives of our member unions or of any independent body for inspection of materials while the same are under manufacture. To facilitate inspections as and when necessary, you will be required to give prior intimation as to when you are likely to start manufacturing of materials. In case during such inspection the result is found dissatisfactory, we reserve the right to take whatever action is necessary to protect our interests.

We also reserve our right to inspect the original invoices/Gate pass pertaining to your purchases of raw materials used in manufacturing of materials by you and other records being maintained by you, which are relevant to us.

#### 18.0 DATA ON INSTALLATION / SUPPLY (ANNEXURE-IV)

We enclosed herewith Annexure IV seeking information on supplies / installation made. As this form is a part of the enquiry, you are requested to complete the same and submit along with quotation. The quotation received without this information shall be liable for rejection.

19.0 The quantity we may buy from you will depend on your competitiveness of rates, promptness of delivery, quality and past performance etc.

20.0 DATA ON FIRM (ANNEXURE-V) Please send data on firm and information on supply of materials in the enclosed ANNEXURE-V. The quotations received without above information or with incorrect information shall not be considered.

21.0 CLEANLINESS AND HYGIENE: The material supplied by you will be used directly in food products for human consumption. It is therefore essential that the material conform to food grade standards and hygienic quality. Towards this, it is essential that your factory premises and its surroundings where the material is produced/manufactured is maintained in utmost clean and hygienic conditions from dust, dirt, insects, flies etc. You are therefore requested to ensure absolute cleanliness and hygiene to avoid any chances of contamination. The consequences of supplies not conforming to desired hygienic parameters will fall entirely on the suppliers.

22.0 Supplier is to ensure that any input material used in manufacture and printing of ordered material is completely nontoxic and of food grade quality only. They will be also required to ensure to provide an authenticated certificate confirming the above as and when demanded by the ordering packing union.

Supplier is also required to send us copy of such authenticated certificate or an undertaking to the above for the entire contract period along with the quotation, failing which the quotation may summarily be rejected.

23.0 MAINTAINING ETHICAL STANDARDS IN BUSINESS:

Since supply of ordered material shall be directly to the ordering member unions, based on the strength of our rate contract, it is highly necessary for the suppliers to ensure that business ethics are maintained at highest degree with GCMMF/ Member unions. In no case we will be able to tolerate any unethical practice by the supplier by way of offering either cash or in kind or compensation in any form to get the rejected material accepted or to get higher volume of the business than the approved quantity.

By any chance if it comes to our notice that you or any of your employee/representative/agent has tried to initiate such unfair business practices with any of our employee or any of the employee/decision maker of our member unions, even with/without any documentary evidences, the same shall be considered as a breach of contract and we reserve our right to terminate/ suspend the contract during any time of the contract period without assigning any reason thereof.

24.0 Considering 20% variation in quantity requirement, we / ordering unions reserve our right to extend/reduce the contract period by 180 days at approved rates, terms and conditions depending on the requirement of our member unions/co-operative societies.

25.0 In case of any mid year change in specifications decided by us, we reserve the right to cancel the contract with you in part or in full. However, in such instance, we shall provide you with adequate notice period.

26.0 ISO: Since it has become highly necessary to deal with the parties having ISO registration, please let us know as to whether you are registered with ISO. If so, please enclose a copy of the certificate of ISO registration along with your offer.

27.0 Rejection: In case of rejections in supplies made by you, GCMMF/ member unions/co-operative societies will make no payment. Further the rejected material shall be handled by the member unions/societies as they deemed fit, and will be lifted by you at your cost & risk. If the rejected material is not lifted by you within 15 days from the date of intimation, the member union/societies is free to charge storage charges or dispose off the material as they may deem fit. We reserve the right to get your material tested from any authentic independent laboratory, the result of which would be binding to both of us. In case of any non specified/non standard material being used in your material, we reserve the right to suspend business with you, cancel the rate contract, take legal action and forfeit your security deposit.

28.0 WARRANTY / GUARANTEE:

The supplier warrants that the goods and equipment supplied, installed and commissioned under the contract are new, unused, of most recent or current models and incorporate all recent improvements in design and materials unless provided otherwise in the contract. The supplier further warrants that the goods supplied under this contract shall have no defect arising from design, materials or workmanship (except in so far as the design or material is required by the purchaser's specifications) or from any act or omission of the supplier, that may develop under normal use of the supplied goods in the normal conditions. The supplier also guarantees that the goods supplied shall perform satisfactorily as per the designed / rated

/ installed capacity as provided for in the contract. The goods shall be covered under warrantee / guarantee & shall remain valid from date of commissioning / installation at site.

The whole equipment, machineries, electrical, accessories etc used shall be covered under warrantee / guarantee & shall remain valid for 12 months from date of commissioning OR 18 months from date of receipt of equipment at site, whichever is earlier. This warrantee / guarantee shall not cover any damage/s resulting from normal wear and tear or improper handling by the purchaser or his authorized representatives. The warranty will not cover normal wear and tear of consumables and electrical parts. Any defect arising out of faulty installation or use of substandard material or workmanship shall be rectified / replaced by the supplier at his own cost.

The supplier shall make visit for preventive maintenance / after sales services of equipment at least once in every 3 months at no cost to the purchaser. During these visit the supplier shall do the complete overhaul and preventive maintenance including minor repairs at no cost to the purchaser. Quarterly maintenance service history report will have to be submitted duly certified by the respective user / member unions at the end of each quarter to the ordering member unions. However, if any kind breakdown of machine occurs, supplier shall attend the same immediately.

29.0 COMPUTER / E MAIL FACILITY:

Since it has become highly necessary to deal with the parties (single point contact) having Computer/E mail facility for effective and fast communication. Please let us know whether you have the E mail facility along with your offer/in the DOF form enclosed. If not, please let us know in writing when you will arrange the E-mail facility to enable us to consider the same while evaluating the offers. In absence of this facility, it is likely that we may not consider your offer.

30.0 JURISDICTION

In case of any dispute arising out of this contract, jurisdiction will be the ordering unions.



**GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED, ANAND**  
**(PURCHASE DIVISION)**

**Annexure-II**

**Technical Specification:**

<b>Particulars</b>		<b>GCMMF Specifications</b>
Functional Requirements		FAT & SNF
Measuring Parameter	FAT SNF	0% to 15% 3% to 15%
Accuracy	FAT SNF	+/- 0.1 % +/- 0.2 %
Resolution	FAT SNF	+/- 0.1 % +/- 0.1 %
Repeatability	FAT SNF	+/- 0.05 % +/- 0.05 %
Measuring Cycle		Max. 30 sec per sample
Average Speed		Min 80 samples / Hr
Suitability of Sample		Cow, Buffalo, Mixed or any other bovine Raw Milk
Interface		RS232
Operating Voltage		230 Volt +/- 15-20%, AC,50 Hz,13 volt DC +/- 10%
Environmental Conditions	Ambient air temperature	10 to 50 Deg C
	Relative Humidity	30% to 80%
	Milk Temperature	5 to 40 Deg C
MoC for enclosure	AISI 304 preferably	
Loose Accessories	Holding bottom tray for spillage : 1 no RS 232 serial cable: 1 no. Power cable with plug top: 1 no. Measuring mugs: 2 nos.	
Manual	Operating Manual each in English and also in local language with each unit supply	



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**Annexure-III**

**Price / Quotation Format:**

**Bidder Name :**  
**Bidder Address :**  
**Contact Name and No:**

As per tender terms, conditions and specification, we are pleased to offer the rates as per the following.

**(A) Supply within Gujarat**

Particulars	Make	Model	Basic Rate (Rs. /Pc)	Freight	I & C Charges	GST	Total Cost (Rs. /Pc)
Milk Analyser							

I & C : Installation & Comm. Charges

**(B)**

Production Capacity	Nos / Day	Nos / Month
GST	@ %	
HSN Code (8 digit)		

Applicable octroi, local levies, entry tax, toll tax shall be extra at actual.

Note: Quotation with incomplete data/details, counter terms shall not be acceptable.

Date:

Authorized Signature & Seal of Company

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**(PURCHASE DIVISION)**

**Annexure-IV**

**Name of the supplier:** \_\_\_\_\_

**DETAIL ON INSTALLATION MADE IN LAST 3 FINANCIAL YEARS: (Tender Item Only)**

<b>Name of Customers &amp; location</b>	<b>Contact details</b>	<b>Item details</b>	<b>Month &amp; years</b>	<b>Installation Qty(Nos)</b>

**Date:**

**Seal of Company & Signature of Authority**

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**(PURCHASE DIVISION)**

**ANNEXURE-V**

**DATA ON FIRM**

(To be filled in by Supplier)

Sr. No.	Name of the Item / Category of Products

If supplied to any MU of GCMMF (in past /currently), SAP Vendor Code: \_\_\_\_\_

1. **Name of the Company / Firm** \_\_\_\_\_

2.

.Address	Phone (STD Code - Phone No.)	Fax No.	Mobile No.	E-Mail	Website
Registered Office: Line 1: _____ Line 2: _____ Line 3: _____ City : _____					
Corporate Office : Line 1: _____ Line 2: _____ Line 3: _____ City : _____					
Communication address Line 1: _____ Line 2: _____ Line 3: _____ City : _____					

3. **Constitution of the firm : (Please tick)**

<input type="checkbox"/> Proprietorship	<input type="checkbox"/> Partnership	<input type="checkbox"/> Private Ltd. Co.	<input type="checkbox"/> Public Ltd. Co.	<input type="checkbox"/> Co-operative
Others (Specify) _____				

4. **Primary Nature of Business (Please tick)**

<input type="checkbox"/> Manufacturing	<input type="checkbox"/> Trading	<input type="checkbox"/> Service	<input type="checkbox"/> Importer	<input type="checkbox"/> Consultant	<input type="checkbox"/> Commission Agent
Others (Specify) _____					

5. **Chief Executive/Principal Officer & Key Account Manager for GCMMF**

	Name	Designation	Education	Experience	Contact No. & personal
Owner/Chairman/Chief Executive/Principal					
Key Account Manager					

**6. In case of proprietorship:** Please enclose photocopy attested by public Notary (any of the following): Shops & Establishment Act Lic. /Udyog Aadhaar Registration Certificate or Affidavit by Proprietor indicating name of proprietor

**7. In case of Partnership Firm /LLP**

a) Whether it has been registered: Yes / No

b) If yes, provide certified, extract from the Registrar of firm

Sr No	Name of Partners	Educational	Experience (In Years)	Partner/Director, in any other firm/ Company (with

Partnership deed (Photocopy of partnership deed attested by Public Notary):

**8. If Private/Public Limited Company :** CIN :

(Please enclose copy of memorandum of Articles of Association & Certificate of incorporation)

Sr No	Name of Directors	DIN	Educational qualifications	Experience in No. of Years

**9. Date of incorporation of firm :**

**10. Month/Year of commencement of Commercial Production /Business :**

**11. Name of the Production In-charge** (with Educational/Technical background and exp. in the line): \_\_\_\_\_

**12. Name of the Quality Control In-charge** (with Educational background and exp. in the line): \_\_\_\_\_

**13. Details of Plant / Factory :**(Please tick): Owned / Leased / Hired / Third Party

Location / Address of Factory	Phone No.(O)	Fax No.	Mobile No.	E-Mail of the plant In- charge

Weekly off of your factory & Holiday Calendar : \_\_\_\_\_  
(in case any change in Weekly off, please inform us immediately)

**14. Category of Industry as per MSMED Act, 2006** (Please tick the appropriate box).

Micro	Small	Medium

Are you a Micro / Small Enterprise? Please enclose Udyog Aadhaar (Memorandum & Acknowledgment) & EM-II certificate full set of photocopy duly attested by Public Notary. NSIC/KVIC /KVIB/CB/DHH Certificate, If applicable, please submit photocopy duly attested.

15.

PAN No. : 

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GST No : 

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VAT TIN : 

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Enclose photocopy duly attested

16. HSN Code of Product/s :

GST Rate applicable :

17. **PRODUCTION:** Products/Items produced/processed/re-packed/assembled

Sr. No.	Item Details	Size/ Packing/ Weight/	Specification (FSSAI/BIS/ AGMARK/ISO etc.)	Annual Installed capacity	Avg. Production of last 3 years	Spare Capacity for AMUL

18. List of In House Machineries, Printing facility (No. of colour printing which can be done) & equipment installed for Quality Control

Name of Manufacturing Machine	Type	Make	Size/ Capacity	No. of M/c	Special attachment

Name of printing Machine	Type	Make	Size / Capacity / Colour	No. of M/c	Special attachment

Name of Testing equipment	Type	Make	Size/ Capacity	No. of M/c	Remarks

Please attach the copies of all the relevant certificates/licences/approvals obtained for running the business. (e.g. Factory Act registration, Environment clearance certificate, PF/ ESI registration Certificate, Specific licences required for certain products, etc.)

**19.** Are you ISO accredited ? If Yes, indicate for which facilities/ products/services?

Please enclose valid ISO certificate attested photocopy.

Sl. No.	Facilities/Products/ Services	ISO Standard	ISO Acquired on	ISO Certifying Agency	ISO Validity (Up to)

Does your company catalogue or any other document claim for meeting the requirements of referred standard? Please provide details.

**20.** Details of your major Raw Material/Input suppliers:

Sl. No.	Facilities/Products/ Services	Name of Supplier	Contact Person	E mail ID	Mobile No.

**21.** As to whether you have your own transport facility? If so, please mention the details on type of vehicle/s, No. of Vehicles, Loading capacity, registration number etc.

**22.** Last 3 years Turnover data: (It is mandatory to submit last 3 financial year Balance Sheet as well as P&L Statement of your firm duly certified by CA)

Sl. No	Financial Year	Turnover in Rs. ( Lakhs)	Profit / Loss in Rs.(Lakhs)

**23.** Last 3 years' Production Detail:

Sl. No	Financial Year	Product	Production in Quantity

**24. REFERENCES OF YOUR CUSTOMERS** [Regarding performance of your supply], Please enclose photocopies of orders executed [Do not enclose enquiries received] during the last 3 years.

Name of Customers	Value of Business (Lacs Rs.)

**25. MISCELLANEOUS DATA:**

Address of Branch / Associated Firm	Telephone No.	Telex/Fax No.	E-mail

**26. Details of the Bankers**

Sr. No.	Bank Name with Branch Address	IFSC Code	Type of Account	Account No.	SWIFT Code

**27. Are you availing any financing facilities or working capital financing from a bank/ financial institution? Please provide detail.**

Sr. No.	Beneficiary name with Bank Branch Address	IFSC Code	Type of Account	Account No.	SWIFT Code

**28. Income tax clearance certificate No & date (Please enclose copy) :**

**29. Land / Plant/ Machinery/Stocks hypothecated with : \_\_\_\_\_**

30.

Details of any Notice served on the firm / owner / director by any statutory body	
Any pending lawsuit against the company / owner / partner / director currently going on in any court in India / abroad	
If blacklisted by any customer, Pl. provide details.	

31.

Whether any of your relative is working with GCMMF or its Member Unions. If so, please give details	
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32.

ANY OTHER INFORMATION CONSIDERED RELEVANT AND USEFUL	
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### DECLARATION

I / We certify that the information furnished above is correct and complete to the best of my/our knowledge and belief. If at any time we are found to have concealed any material information or if the same is found incorrect or misleading, GCMMF reserves the right to cancel the registration and take any other action as deemed fit without notice or compensation. Also we undertake to inform you of any subsequent change in the above particulars regarding our business from time to time, to keep all information current. We also undertake the responsibility that in no case we will employ any consultant to deal with GCMMF/its member unions.

Name :  
Designation :

Signature

Place :  
Date :

Seal of the Company



