



(Previously Known as Mother Dairy, Gandhinagar)

**Request for Quotation (RFQ)**

**AFD: PUR: HSG: CPP O&M**

**31 May, 2018**

To,

Dear Sir,

**Sub: Request for Quotation (RFQ) for "CPP O&M "**as mentioned in annexure.

We invite your most competitive offer for **CPP O&M** as per detailed specifications. Your offer should be based on following considerations:

1. The offer should reach:-AmulFed Dairy (Previously known as Mother Dairy-A Unit Of GCMMF Ltd) Plot No-35, Nr. Indira Bridge, Ahmedabad - Gandhinagar Highway. Village Bhat, Dist - Gandhinagar. Pin - 382 424.
2. Due Date: June **11, 2018 before 17:00 hours**
3. The offer should be submitted in sealed cover super scribing on the top left hand corner offer for AFD: PUR: HSG: **"CPP O&M "**If it is not super scribed it can be liable for rejection.
4. Offer received after due date for whatsoever reason may be rejected. We will not be responsible for postal delays.
5. Offer should valid for acceptance for 45 days from date for submission of offer.
6. The price should be quoted with all details.
7. **Specify your tax condition.** Non indication of above levies will mean that prices are inclusive of all taxes and above levies.
8. Realistic and earliest completion period should be indicated in offer.
9. It will not be binding on us to accept the lowest offer.
10. Right to accept/reject any/all offers without assigning reason is reserved by us.
11. Offers which are incomplete or not meeting the conditions are liable for rejection.
12. Payment terms within 20-30 days of invoice receipt. Invoice should be raised after service avail. If the payment term is document through bank, all banking charges shall be borne by the suppliers.
13. **Herewith this we are attaching vendor registration form please fill it up & provide along with offer, without vendor form offer must not consider.**

# AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(Previously Known as Mother Dairy, Gandhinagar)

We are an ISO 9001: 2008, ISO 14001:2004 and ISO 22000:2005 company; we follow sustainable eco-friendly processes in our organization and expect the same to be followed at your end.

Note: If required please visit premises with prior confirmation before quote. Please arrange visit between 2:00 P.M. to 5:00 P.M. in working day.

: During contract period AFD reserves the right to terminate contract without assigning reason.

Mail id as mentioned below.

Shri Hardik Gajjar : [hardik.gajjar@amul.coop](mailto:hardik.gajjar@amul.coop)

Shri Sunil Sharma : [sunil@amul.coop](mailto:sunil@amul.coop)

Shri P K Sarkar : pksarkar@amul.coop

Yours Faithfully,

For AmulFed Dairy,

Purchase Depart.

# AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(Previously Known as Mother Dairy, Gandhinagar)

DRAFT

AGREEMENT

Sub: OPERATION AND MAINTENANCE CONTRACT OF WAUKESHA USA MAKE GAS ENGINE & SUPPORTING SYSTEM AS STANDBY

THE ARTICLES OF AGREEMENT made at Gandhinagar on this ..... 2018 BY AND BETWEEN

AMULFED DAIRY – A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED a co-operative society registered under the Gujarat co-operative societies Act 1961 and having its plant office at plot no.35, Nr. Indira Bridge, Village: Bhat, District: Gandhinagar –382428 (hereinafter referred to as the “**AFDG**” (Which expression shall, unless it be repugnant to the context or meaning therefore, be deemed to mean and include its successors and assigns) of the One Part and

XYZ a company incorporated in India under the companies act, 1956, and having its Registered office at ABC Location (hereinafter referred to as the “**EXPERTS**” or **XYZ** (which expression shall, unless it be repugnant to the context or meaning therefore, be deemed to mean and include its successors and assigns) of the Other Parts.

WHEREAS

1. The AFDG has purchased four Gas Engine Sets (hereinafter referred to the “Enginators”) manufactured by Waukesha USA, & supporting system of Enginators supplied by Triveni (hereinafter referred as “**Captive Power Plant**” or “**CPP**” including Enginators) the details of which have been specified in Schedule A and awarded contract to **EXPERTS** for operation and maintenance (O&M) of the **Captive Power Plant** by the **EXPERTS** for a period of **One Years** from the date of the agreement.
2. The **EXPERTS** has agreed to provide service of operation and maintenance of the **CPP** upon the remuneration and on terms and condition hereinafter contained.

NOW IT IS AGREED BY AND BETWEEN THE PARTIES HERE TO AS FOLLOW.

1. The AFDG has purchased four number of Gas Enginators and supporting system (CPP) as recited hereinabove and specified in schedule A and the service contract confirm that they have inspected the same and have verified the site, specification and other factors and have satisfied themselves as to the working condition thereof and agreed to accept the operation and maintenance contract thereof;
2. The **EXPERTS** will operate & maintain and perform following tasks the terms of the agreement.
  - (a) Operate the Four Gas Enginators in accordance with the operation and maintenance manuals of the Waukesha and supporting system as per original manufacturer’s O&M manual of respective equipment suppliers.
  - (b) AFDG has stopped operation of the CPP from 08.03.2013 due to exorbitant rise in gas

Plot No. 35, Nr. Indira Bridge, Ahmedabad-Gandhinagar Highway, Village: Bhat, Dist.:Gandhinagar, PIN 382428

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Website: www.amul.com

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price and decide to keep the CPP under standby mode and maintain manpower of 4 operators and 1 supervisor.

- (c) Provide skilled & sufficient experienced technical & supervisory man-power (one operator per shift) for normal running of power plant.
  - (d) So long CPP is under standby mode, applicable charges for Standby O&M will be applicable and when CPP will be run on continuous basis CPP O&M charges with 8 operator and 1 supervisor shall be applicable.
  - (e) To carry out and record the maintenance and inspection checks, according to the operation log and maintenance schedule provided by the original manufacturer.
  - (f) Maintain appropriate operating logs, records and reports relevant to operation of the gas Enginators as per manufacturers' standards.
  - (g) Perform and record periodic operation and tests of the power generation system (CPP) as required by the operation and maintenance manual of the manufacturers.
  - (h) To inform AFDG about spares requirement well in advance according to lead-time of the supply of components.
3. The **EXPERTS** shall also undertake the task or preventive maintenance including cleaning, adjusting, lubricating, inspecting, testing & calibrating procedure designed to ensure proper operation, reduce product failure and/or extend useful product life. This maintenance will be performed according to the procedure and at the frequencies recommended by the operation and maintenance manual of manufacturers. Preventive maintenance will be performed at the CPP premises of the AFDG during the contract period, as mutually agreed or coincident with remedial maintenance, by the **EXPERTS** authorized service representatives.
4. The periods of the coverage specified herein should uniformly be applied to all products covered by this Agreement. The company may request a change in the specified period of the coverage at any time. Such change is subjected to written approval by the **EXPERTS**.
5. If any accident happens to XYZ persons due to the negligence/lack of knowledge of operator, M/s XYZ shall be responsible for all such damage & consequential expenses. The O&M contract shall be in line with all the relevant terms and conditions.

#### 6. **AFDG's obligations**

It is the responsibility of the AFDG to provide and arrange following services:

- (a) To arrange fuel gas, lube oil and water for the Engine as per manufactures' standard quality /quantity indicated in Technical instructions.
- (b) To provide all the consumables required for O & M of the plant free of the cost.
- (c) To maintain the stock of essential spares as recommended by the equipment manufacturers for replacement and use in emergency.
- (d) To provide semiskilled/unskilled manpower for helping during specific operating condition, if required.
- (e) To provide lockable storeroom
- (f) To provide free of charges adequate office and work space reasonably furnished including table and chair for the staff.
- (g) To provide stationary for maintaining log book and other records.
- (h) To carry out gas analysis as per manufacturer's instruction, if M/s SGL does not provide necessary support.
- (i) To provide a container for disposal of use of cleaning clothes and oil filters.
- (j) To arrange lifting devices and consumables required during operation and maintenance.
- (k) To sign operating logs.(weekly)

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- (l) To sign service report on completion of routine maintenance without delay.
  - (m) Rectification of any problem of any equipment and electrical panels not supplied by M/s XYZ.
  - (n) To arrange lube oil analysis reports as per routine specified by manufacturer.
  - (o) To arrange for disposal of waste lube oil.
  - (p) To strictly meet the parameter for Waukesha according to technical instruction.
  - (q) To strictly meet the requirement of fuel gas quality according to technical instruction.
  - (r) All statutory or regulation approvals/permits during O&M contract period.
  - (s) AFDG shall arrange for Machinery breakdown insurance policy. In the event of a component failure, in a major breakdown condition, covered under insurance due to any reason, AFDG will arrange for the replacement of the damage part at AFDG cost. M/s XYZ shall provide all necessary technical support and document to enable AFDG to lodge claim in the insurance for replacement/repair of damage part.
  - (t) AFDG shall not engage/employ any of the contractor's staff on AFDG's rolls during the period of the contract as well as 3 years after the termination of the contract without getting NOC from M/s XYZ.
  - (u) To arrange transport of equipment and material from store to site, unloading, etc. free of cost.
  - (v) No liability will be accepted for any damages caused to the equipment or other properties belonging to the customer due to accidents or mishaps beyond the control of operator during execution.
7. The service contractor shall be under no obligation to furnish support service under this Agreement should repair to any of the products be required because of:
- (i) Improper use;
  - (ii) Government embargoes, civil commotion;
  - (iii) Epidemics, natural disasters such as flood or earthquake and any other act of God.
  - (iv) Strikes, riots or act of or act of war or nuclear disaster.
  - (v) Repair maintenance and modification or relocation and re-installation made by other than service contractor personal or without the service contractor's supervision and approval.
  - (vi) Failure by the company to maintain the site the specification recommended by the service contractor.
8. The service contractor may, at its option, make modification to improve the operation and or reliability of the products being serviced under this Agreement after getting written confirmation from AFDG.
9. This Agreement shall be for a period of two years from XX-YY-2018 to XX-YY-2019, unless terminated either party on not less than ninety days written notice (given prior to the expiration of the successive period then in effect).

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10. For payment to service contractor against service charges, it is categories in (a)

“Basic scope” of work

For “Basic scope” of work, AFDG shall pay a sum of Rs. PQR/- per month for the services contractor in respect of the products computed in the manner specified in Schedule B here to. The said charges are exclusive of Taxes applicable.

11. Any attempt to assign or transfer any of the rights, duties, or obligations herein shall render such attempted assignment or transfer null and void.

12. The service contractor reserves the right to withhold without liability, but with prior written notice, any service authorized by the company under this Agreement, if the company is delinquent in payment for any services and to charge the credit herein when in the service contractor’s opinion, the financial condition or previous payment record of the company so warrants.

13. Any notice required to given hereunder shall be given at writing at the address of each party set forth within or to the such other address either party may substitutes by written notice to the other.

14. The Agreement shall be executed in duplicates. The original shall be retained by the AFDG and duplicate by the EXPERTS.

IN WITNESS WHEREOF the parties have executed these presents on the day and year herein above written and in the manner hereinafter mentioned.

## **SCHEDULE A**

### **SCHEDULE OF EQUIPMENTS COVERED UNDER THE O&M SERVICES**

The scope of services shall be limited to operation & maintenance of Gas Enginators including all the items supplied & installed by M/s XYZ directly or through equipment by their OEM

#### **In general for Gas Enginators all equipments/parts including**

- Waukesha make Gensets with necessary accessories
- Coupling.
- Lube Oil system, including Oil Pump, Lube Oil coolers, Oil filters, Oil tank, Oil Piping and connected instruments.
- Governing system including electronic governor
- Instruments & controls for Gas Engine, as provided by the OWNER.

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## AC Generator & Electrical system

- AC generator, including excitation system.
- Automatic Voltage Regulator.
- ACB/VCB Panel & its components.
- Relay Panel.
- Metering Panel with all instruments & meters.
- Battery & Battery charger system.
- Interconnection control / signal cables with Battery Limits.
- Power cables within Battery limit.
- Any item supplied by XYZ that affects the performance, life of the Gensets.
- Any item not specifically mentioned in our scope but supplied by M/s XYZ.

## Battery Limits as per "Basic scope" of work

The Operation & Maintenance of any equipment beyond the following Battery Limits shall be AFDG responsibility; in general, the boundary limit as per Purchase order is as follows:

- Flue Gas: Exhaust flue gas up to XYZ supplied silencer outlet excluding diverter valve.
- Fuel: Supply of Natural Gas at the inlet of Gas Filtration skid.
- Lube oil: Drainage of lubricating oil and filling to the empty barrel by M/s XYZ. Lubricating oil disposal by AFDG.
- Cooling system: LT circuit: Complete close circuit including forward & return to cooling tower.
- Cooling tower: HT circuit: Forward & return to HT PHE
- Power at the outgoing of the feeder breaker.

## Exclusions

- AFDG Switchyard and its Equipment.
- Fuel handling
- Civil and general maintenance for buildings and lighting etc.
- Any conversion and modification in plant.
- Delivery, transport, storage and disposal of the following commodities and goods; i.e. spare parts, fuel gas, flushing compounds, battery acid, cleaning materials, filters etc.
- Any repair necessary because of damages due to any fire, contamination, intervention by unauthorized persons or third parties.
- Any activities or components, which are not explicitly defined to be within scope of supply agreed upon (i.e. electrical panels and other mechanical items not supplied by XYZ).
- Trouble shooting and emergency breakdowns.
- To attend any major maintenance work on items like cooling tower, alternator, flow meter etc., (M/s AFDG shall arrange for carrying out by authorized personnel from respective agencies)
- VAM and WHRB

## SCHEDULE B

An increase in 10% on the preceding year's fee will be applicable every subsequent year on

# AmulFed Dairy

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Basic

The monthly invoice will be raised on 1<sup>st</sup> of every month.

The “**EXPERTS**” shall submit invoice for charges in advance or as soon it become applicable. Invoice for other charges will be submitted as the charges are incurred. Unless otherwise stated in writing by the EXPERTS, AFDG shall pay all invoices under this Agreement within thirty days from date of invoice.

## **Addendum to O&M Agreement for Standby Operation & Maintenance**

Sub: Addendum to the Operation & Maintenance Contract of WAUKESHA USA make gas Enginators & Supporting Systems of Captive Power Plant of Mother Dairy Gandhinagar for Standby Operation & Maintenance

THE ARTICLES OF AGREEMENT made at Gandhinagar on this XX day of XXX 2018

## **BY AND BETWEEN**

AmulFed DAIRY GANDHINAGAR – A UNIT OF GUJRAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED a co-operative society registered under the Gujarat co-operative societies Act 1961 and having its plant office at Bhat, Nr. Indira Bridge, Amdavad Gandhinagar Highway Gandhinagar –382428 (hereinafter referred to as the “**AFDG**” (Which expression shall, unless it be repugnant to the context or meaning therefore, be deemed to mean and include its successors and assigns) of the One Part

## **And**

XYZ, a company incorporated in India under the companies act, 1965, and having its Registered office at (hereinafter referred to as the “**EXPERTS**” or (which expression shall, unless it be repugnant to the context or meaning therefore, be deemed to mean and include its successors and assigns) of the Other Parts.

## **WHEREAS**

The both parties entered into an agreement on XX day of XXX 2018 for the subject Operation and Maintenance of the Captive Power plant installed at AmulFed Dairy Gandhinagar for an initial period of two years valid from to, extendable for further period if mutually agreed to with changed terms and conditioned written thereunto.

## **Whereas**

AFDG has stopped operation of the CPP from 08.03.2013 due to exorbitant rise in gas price and has conveyed XYZ to keep the CPP under standby mode and reduction of manpower from 8 operators 1 supervisor to 3 operators and 1 supervisor during standby period.

## **Whereas**

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XYZ has finally agreed and consented in the meeting held at AmulFed Dairy Gandhinagar on XX XXX 2018 for this addendum to the O&M agreement for the standby O&M without any change in terms and conditions of the original agreement except the monthly standby O&M charges shall be **Rs PQR/- (Basic) + GST extra as applicable** with a provision of 10% rise per annum

## Whereas

So long CPP is under standby mode, applicable charges for Standby O&M will be applicable and when CPP will be run on continuous basis CPP O&M charges shall be applicable

## Whereas

During standby O&M maximum operating hours per month will be 150 hours per month and for additional hours Rs PQR/- per hr shall be applicable as compensation to TTL

## Whereas

Since this is an addendum to the main O&M agreement, the period of applicability of the main agreement is automatically applied to this addendum to the agreement and any renewal of the main agreement shall be automatically applicable to this addendum.

## Whereas

**Both parties hereby sign this addendum to the standby O&M agreement signifying the acceptance**

IN WITNESS WHEREOF the parties have executed these presents on the day and year herein above written and in the manner hereinafter mentioned.

AmulFed Dairy Gandhinagar

Mr A K Bayati General Manager

Witness

1.

2.

XYZ

ABC of XYZ

Witness

1.

2.

# AmulFed Dairy

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O&M and Standby O&M Tender Filling Sheet		
Particulars	Running Mode	Standby Mode
Supervisor		
Operator		
Amount		
Supervisor		
Total operators		
Per operator		
Cushion for manpower addition and other support services in emergency @15%		
Rounded per month		

GST Extra as applicable

# AmulFed Dairy

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## VENDOR REGISTRATION FORM

(FOR AUTHORIZED, DISTRIBUTORS/DEALERS/STOCKISTS, TRADERS, SERVICE PROVIDERS)

1. Category Item/Service for : which registration is sought
2. Name of Firm :
3. Address of Reg. Office : E-mail :  
Phone (with STD Code) :
4. (a) Name of Contact Person :  
(b) Status of the firm : (Outside Gujarat, If any)
5. In case, Partnership firm :  
(a)  
(b)  
(c)
6. If Proprietary Concern – Name :
7. If Private/Public Ltd. Co. :  
(Memorandum of Association to be enclosed)
8. Year of Establishment of the firm :
9. Category of items handled by you and their details :

Item catg.	Size	Make	Manufacturer	Name
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of Agency (Enclose a copy of Dealership/Agency approval letter from manufacturers)

10. Name and address of the dealer / depot from where you get delivery of item offered to us :
11. Please enclose details of Manufacturer of the products offered to us :
12. GST No. :
13. PAN No. :
14. Excise Reg. No. :

(Please enclosed Photocopies of above registration certificates)

15. Last 03 Years Sales (Business) of your firm (Avg. in Rs. Lacs):  
I (From to ) Rs.  
II (From to ) Rs.  
III (From to ) Rs.

16. List of leading buyers from you for the products (services) offered to us
17. Item Category Name and address of buyer Annual business (Rs. Lacs)
18. Name of Bankers
19. IT Clearance certificate no. and date (Enclose a copy)
20. Latest annual report/ Auditor's Certificate
21. In case you are/were a supplier / service provider to co-op. dairies in Gujarat, please mention (If yes then attach purchase order copy with this form)  
(a) Name of dairy  
(b) Item supplied  
(c) Quantities supplied per year

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22. If the business is discontinued with any of the reasons :  
23. Whether any of your relatives are working with us or with our member dairies, if so, details  
24. Please enclose product catalogs, specification, standard price list etc. for the item category being offered to us.

25. FSSAI No (If applicable) - \_\_\_\_\_ Valid From \_\_\_\_\_ Valid Upto \_\_\_\_\_

Kindly attach a copy of the same.

26. Any other information you would like to furnish to us.

THE ABOVE INFORMATION IS TRUE IN ALL RESPECTS AND WE UNDERTAKE TO INFIRM YOU IF ANY CHANGE IN THE ABOVE PARTICULARS REGARDING OUR BUSINESS FROM TIME TO TIME.

PLACE : SIGNATURE OF AUTHORISED REPRESENTATIVE

DATE : OF THE FIRM UNDER PROPER SEAL

FOR OFFICE USE

VENDOR NO:

★ INFORMATION RECEIVED IS FOUND TO BE SATISFACTORY

ENDORSED BY

RECOMMENDED

APPROVED

PURCHASE EXECUTIVE

TEAM LEADER

GENERAL MANAGER

PURCHASE

## **CHECKLIST OF DOCUMENTS TO BE SUBMITTED**

- COPY OF PAN CARD
- COPY OF GST REGISTRATION
- COPY OF BALANCE SHEET OF LAST THREE YEARS
- COPY OF TIN REGISTRATION
- COPY OF MSMED REGISTRATION

# AmulFed Dairy

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- COPY OF INCOME TAX RETURN OF LAST THREE YEARS
- COPY OF ISO CERTIFICATIONS (IF ANY)
- COPY OF SERVICE TAX REGISTRATION

**PLEASE SEND THE FILLED FORM ALONG WITH ALL DOCUMENTS AS MENTIONED ABOVE TO THE FOLLOWING ADDRESS:**

GENERAL MANAGER

AMULFED DAIRY, (A UNIT OF GCMMF LTD)

PLOT NO 35, Nr. INDIRA BRIDGE,

AHMEDABAD-GANDHINAGAR HIGHWAY,

P.O. BHAT- 382428 GANDHINAGAR