



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

PURCHASE ENQUIRY

AFD: PUR: YKV: ENQ: Hoist 2022

12.03.2022

Subject: Purchase Enquiry for Annual Maintenance Contract for Hoists Located at AmulFed Dairy as per annexure

Dear Sir,

We would like to invite most competitive rates for annual maintenance contract of Electric Hoists/ Goods Lift as mentioned in attached annexures under following terms and conditions:

- 1) Your offer should reach at, AMULFED DAIRY (A Unit of G. C. M. M. F. Ltd.)
Plot No: 35, Near Indira Bridge, Ahmedabad-Gandhinagar Highway,
At & Post: BHAT Village, Dist.: Gandhinagar Pin code: 382 428
- 2) Kindly send your offer through courier in sealed cover super scribing on the top left-hand corner, Offer for Enquiry No: AFD: PUR: YKV: ENQ: Hoist 2022.
- 3) Due Date: **23.03.2022**. Offer received after due date for whatsoever reason may be rejected. Kindly submit your rates for **AMC & general spares** as per attached annexures only.
- 4) Offer should be valid for acceptance, for 45 days from the date of submission i.e. Due Date. The offer should clear-cut mention the basic charges and other Government levies like GST etc. FOR AmulFed Dairy.
- 5) We will not allow any price hike during the contract.
- 6) We would prefer payment term - within 30 days after satisfactory completion of work and submission of invoice along with service report duly certified by our user. No advance will be given.
- 7) You shall arrange to carry out maintenance work during working hours of AmulFed Dairy and therefore it is expected that you shall co-operate and take care of properties of AmulFed Dairy. You shall also abide by the administrative, security rules of AmulFed Dairy, factory laws & labour laws. The equivalent amount shall be debited to your account if shortage or defect considering quantity or quality is observed in your work.
- 8) You must deploy sufficient manpower for work (at least 2 technical persons and 2 helper for maintenance/breakdown/servicing) AmulFed Dairy will not provide any manpower for any work.
- 9) Your team must carry proper tools and tackles for maintenance/breakdown/servicing work, no tools tackles will be provided from AmulFed Dairy.
- 10) Scope of work includes:
 - ⇒ Preventive maintenance service at every 3 months (4 times in a year), which will include inspection, routine maintenance & adjustment, lubrication as per pre-defined format. It also includes advice on correct operational practise for



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

efficient use of the equipment. Also to carry out overhauling of each hoist once in a year

- ⇒ **You shall attend emergency/breakdown call within 24 hrs. Breakdown/emergency service would be taken as per requirement**
 - ⇒ **A team of supervisor & mechanic should attend routine & service call.**
 - ⇒ You shall submit the list of general spares required during the year.
 - ⇒ You shall bear all the tools & tackles, labour & transportation cost required for service.
 - ⇒ **You shall maintain a service card for each hoist/lift and take signature of concerned engineer of respective department for satisfactory work completion.**
 - ⇒ You shall carry out complete overhauling of above-mentioned equipment within three months (if required) from the starting of maintenance contract.
 - ⇒ Kindly submit rates for general spares as mentioned in the attached rate-sheet. Any other spares than the mentioned are to be supplied on extra at actual basis.
 - ⇒ You have to provide details of your employees like name, age and gender who will come to attend the service calls during the contract.
- 11) If required, you are requested to visit the site during 02.00pm to 05.00pm with intimation to workshop team. Extension No. 314.
- 12) It is not binding on us to accept the lowest offer. Right to reject any or all the offers without assigning any reason is reserved by AmulFed Dairy Management. In Case of Dispute, Ahmedabad shall be the Jurisdiction
- 13) We are an ISO 9001:2015, ISO 14001:2015 and FSSC 22000 V5.1-ISO TS 22002-1:2009(Food) certified unit. We follow eco-friendly processes, which helps in sustainable & safe up keeping of an environment. We expect same procedure to be followed in your unit. Please ensure maximum recycling of material lifted from AmulFed Dairy and PFP. We are also committed for food safety and human safety on highest basis
- 14) AFD strictly prohibit use of Tobacco in dairy premises in any form. Such acts will be strictly penalized @ Rs. 5000/- per act along with to permanent no entry to the driver, cleaner or any of your workers identified
- 15) You shall use proper personal protective equipments like safety shoes, safety helmets, safety belt, and hand gloves while carrying out any work in the dairy premises and ensure that no employee of yours shall work in unsafe condition or not create unsafe condition.
- Please refer **Annexure-2** for Safety Guidelines and Requirements of AmulFed Dairy
- 16) You shall provide insurance copy of your employees to purchase department.

Thanking you

Yours faithfully,
For AmulFed Dairy, Gandhinagar

Purchase Department
Encl.: A/a



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

ANNEXURE 1 (Rate Sheet)

AFD: PUR: YKV: ENQ: Hoist 2022

To,
General Manager,
AmulFed Dairy, Bhat.

* We have gone through the terms & conditions of enquiry and understood them.

* We are pleased to offer our rates as under for duration of one year

Sr.NO	DEPT.	CAP.	MAKE	LOCATION	AMC Charge (Rs/year)	Dismantling & Erection charges for overhauling & Dismantling work Basic (Rs/No.)
1	APS	3TON	Hercules Hoist LTD	U5 (IDMC UHT)		
2	New Process	5 M.T.	INDEF	Butter Building Process hole		
3	OPP	1 M.T.	Hi-tech	2nd Floor OPP Calandria		
4	NPP	2 M.T.	INDEF	7 th floor Atomiser top		
5	NPP	3 M.T.	INDEF	7 th floor Bag Filter top		
6	NPP	3 M.T.	INDEF	6 th floor near calandria		
7	MPP	1 M.T.	INDEF	Evap-1 Floor - 5		
8	MPP	1 M.T.	INDEF	Evap-2 Floor - 5		
9	MPP	4 M.T.	INDEF	MVR Fan Motor Floor - 2		



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

10	MPP	2 M.T.	INDEF	MVR Fan bearing Floor - 2		
11	MPP	3 M.T.	INDEF	MVR Fan Floor - 2		
12	MPP	2 M.T.	INDEF	SFB fan & Motor Floor - 3		
13	MPP	2 M.T.	INDEF	Bag filter Floor - 6		
14	MPP	2 M.T.	INDEF	HPP Ground Floor		
15	MPP	5 M.T.	INDEF	Exhaust fan motor Floor - 6		
16	MPP	2 M.T.	INDEF	Main Air supply fan motor Floor - 5		

* Applicable taxes extra on above rates

Remark

Sr No 1 to 6 - HORIZONTAL / VERTICAL AUTOMATIC REMOT CONTROL

Sr No 7 to 16 - Electrical Hoist vertical automatic remot contro with horizontal travelling manual trolley

Scope of work for dismantling & erection for overhauling includes following:

- 1) Dismantling hoist from the I - Beam or platform
- 2) Complete Overhauling of Hoisting Gear Box & C.T. Gear Box
- 3) Complete Overhauling of Brake Assembly & Bottom Block Assembly
- 4) Complete Overhauling of Drum, wire rope, Rope Guide, G.R. & P.R. WHEEL Assembly & other all spares.
Complete Overhauling & Testing of Electric panel.



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

*** Rates required for bellow mentioned spares-**

Sr. No.	Item Description	1 Ton Elect. Hoist Basic (Rs.)	2 Ton Elect. Hoist Basic (Rs.)	3 Ton Elect. Hoist Basic (Rs.)	4 Ton Elect. Hoist Basic (Rs.)	5 Ton Elect. Hoist Basic (Rs.)
1	Rope Guide					
2	Pressure Ring with Tension spring					
3	Synthetic Rubber Gasket Hoisting G.B.					
4	Gear set					
5	Dram					
6	Wire rope - Dia 8 mm. (Rates per mtr. only)					
7	Wire rope - Dia 10 mm. (Rates per mtr. only)					
8	Wire rope - Dia 12 mm. (Rates per mtr. only)					
9	Brake Liner for DMT Series Brake..					
10	Limit Switch Striker					
11	Limit Switch (Make : L & T / Cutler Hammer)					
12	Push Button Station. (2 - Way) (L & T Make)					
13	Push Button Station. (4 - Way) (L & T Make)					
14	Collapsible Door rivet (per nos)					
15	Collapsible Door strip (per mtr)					
16	Collapsible Door channel (per mtr)					
17	Bottom Block					
18	Collapsible Door channel bottom guider pvc (per nos)					
19	Collapsible Door channel top guider with brg. (per nos)					



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

* **Applicable taxes extra on above rate.**

Name of Company
Address

Co.'s Sign. &
Seal

Annexure-2

A. GENERAL REQUIREMENT:-

1. Contractor must submit Medical Fitness certificates for all the workers after award of contract and before commencement of any work.
2. Contractor Owner / supervisor / in-charge must brief these safety guidelines-requirements and other work related safety precautions to all their workers at least once, And record of the same is maintained and submitted to Safety Officer AmulFed Dairy.
3. Contractor has to brief and made aware all their workers that they understand the importance of House Keeping and always maintain good housekeeping while work and after work.
4. Contractor must follow work permit system / risk assessment authorized by AmulFed Dairy in-charge every time before work for all the activities at site.
5. For any critical work contractor has to plan properly with in-charge (AmulFed Dairy) and Safety Officer- AmulFed Dairy before work.
6. For any controversy or immediate threat to safety of person and plant the decision of Safety Officer – AmulFed Dairy is final.

B. DOCUMENTS:-

1. Medical fitness certificates of all workers (One Time)
2. Equipment's testing and validation record wherever required.
3. Form no. 10 for lifting tackles and tools like Crane, Hydra, Hoist, Chain Pulley, Sling, Belt.

All the documents must be maintained at site and shown to AmulFed Dairy officials on demand

C. PPES:-



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

1. Contractor has to ensure sufficient quantity of following PPEs provided for their workers all the time at workplace and made arrangement for it's upkeepment with effect from first day of contract.
 - a. Safety Shoes
 - b. Safety Helmet
 - c. Cut Resistance Hand Gloves
 - d. Cotton Hand Gloves
 - e. Welding Gloves
 - f. Face Shield
 - g. Welding Helmet
 - h. Safety Belt - Full Body, Double Lanyard, Scaffold Latch Hook

D. EQUIPMENTS:-

All the following mentioned equipments must be ISI marked and tested / calibrated by Third Party and contractor has to submit testing / calibration certificate before commencement of work.

1. Welding Machine:-

- a. All the welding machine are in good condition having no defects
- b. Having identification and testing labels on it
- c. Having given body earthing and always connected with ELCB
- d. Having intact supply cable with top plug and no joints allowed
- e. Positive & Earthing electrodes are in good condition and always connected with lugs
- f. Arc Holder is of good condition and no defect in it
- g. Earthing electrode provided with crocodile pin

2. Hand Grinder:-

- a. Grinding m/c must be in good condition having no defects
- b. Having identification and testing labels on it
- c. Guard must be there always on the grinding wheel
- d. Body earthing if metal body
- e. Having given body earthing and always connected with ELCB
- f. Having intact supply cable with top plug and no joints allowed

3. Hand Drill and other portable tools:-

- a. Hand Drill and other portable tools must be in good condition having no defects
- b. Having identification and testing labels on it



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

- c. Guard/lock must be there always on the machine
- d. Body earthing if metal body
- e. Having given body earthing and always connected with ELCB
- f. Having intact supply cable with top plug and no joints allowed

4. **Extension Board:-**

- a. Sufficient Number of Portable Extension provided by contractor
- b. All the extension board have proper fiber cover
- c. All the extension must have 1 female plug of industrial type 3-phase, 1 female plug of industrial type 1-phase, 1 female plug of three-pin
- d. Extension boards having provision of earthing wire
- e. Extension board must have ELCB on it
- f. Having intact supply cable with top plug and no joints allowed

5. **Portable-Extension Ladder:-**

- a. Only Certified ladder is to be procured and certificate to be shown by contractors
- b. MOC:- Aluminum
- c. With antiskid steps/rungs
- d. Single width
- e. Extension slot having proper rope and hooks for resting / sliding

6. **Scaffolding:-**

- a. Only MS/Aluminum/SS pipe scaffolding are allowed for height work.
- b. Scaffolding must be portable / can be erected at site.
- c. Scaffolding must be erected properly with side supports and platform at top with at least 700 mm railing at top.
- d. Area below scaffolding must be cordon and entry of other person to be restricted

7. **Life-Lines Ropes :-**

- a. Sufficient number of life lines to be keep available
- b. It is the rope for anchorage of safety belt
- c. Make:- KARAM / UDYOGI
- d. Fray-Proof, dope-dyed polyester webbing
- e. Length- 20 mtr, Strength – 15 kN
- f. Equipped with ratchet tensioner for quick and easy tensioning of the life line between two supports
- g. Built in shock absorber in it



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

8. Lifting Equipments, Tools & Tackles (Chain Pulley Block / Hoist / Wire Rope Sling / Lifting Belt / Lifting Chain/ Winch Machine / Hydra / Crane /Fork Lifts etc.):-

- a. Testing Certificate is must in Form No. 10 by Competent Person for all the lifting Equipments, Tools & Tackles used at AmulFed Dairy by contractor.
- b. The equipment must be in good conditions without any defect and with all the required accessories and reverse horn.

E. SAFETY GUIDELINES FOR WORK:-

1. Hot Work (Welding, Cutting, Grinding etc.) & Other Maintenance Work:-

- a. Use of Safety Shoes, Safety Helmet, Cotton hand gloves, Goggles is must for all the workers at work
- b. Use of Welding Helmet, Welding Gloves and Welding Blanket is must while welding work
- c. Use of Cut resistance hand gloves and face shield is must while grinding and cutting
- d. Use of Cut resistance hand gloves, face shield and welding blanket is must while Gas Cutting
- e. Ensure proper electrical, mechanical and pneumatic isolation and purging of the equipment/pipe line/ if working on any running plant/process or inside any department
- f. If required apply dummy on incoming & out going lines
- g. Take Work Permit from concern AmulFed Dairy in-charge when working on any running plant/process or inside any department
- h. Remove all the flammable material from the area and barricade the area properly
- i. Use Fire blankets or made arrangement such that the spark fall in safe zone.
- j. Ensure availability of Fire Extinguisher / Water nearby
- k. Make proper housekeeping after work and never kept any flame unattended.
- l. If the area is congested and having flammable material check the nearby area after work



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED
(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

- m. For hot work on gas & oil line ensure gas/LEL level is checked by AmulFed Dairy in-charge and it is not exceeded
- n. No loose connection and joints are allowed in cables (All the cables connected with plug top)
- o. Never perform ant hot work near painting work
- p. Never perform any hot work nearer to any gas line or oil line
- q. Never perform any hot work inside any tanks, drainage etc. confined place

2. Height Work (Above 2 meter of Height):-

- a. Use of Safety Shoes, Safety Helmet, Cotton hand gloves, Goggles and Safety Belt is must for all the workers working at height
- b. Ensure that there must be proper platform and approach to work at height with hand railing and ladder at height
- c. If there is no platform then must use scaffold which is made to approach height
- a. Scaffold must have made with Base Plate, upright, putlog, diagonal braces, handrail, jhali-khapeda for platform
- b. All the persons are going to work at height are advised to make proper scaffold as describe above
- d. Portable aluminum ladders must be used for climbing height of scaffold / platform and it is to be fixed on scaffold
- e. Ladders are used only for ascending-descending height not for any work at height.
- f. When ladder is used for ascending-descending height it must be fixed with firm structure or hold properly at base
- g. Use of Safety Belt is must while working at height above 2 meter
- h. Use Life lines for anchoring of Safety Belt where no other means is required
- i. Use intact rope for shifting tools and equipments at height
- j. Do not carry anything while climbing the ladder
- k. Cordon the below area

3. Material Lifting/Shifting Activity:-

- a. Use of Safety Shoes, Safety Helmet, Cut Resistance Hand Gloves, Goggles, Safety Belt and ladder is must for all the workers involved in Material Lifting / Shifting Activity working at height
- b. Lifting equipment (Crane, Hydra, Chain Pulley, Man Lift, Fork Lift) must be in good condition, no leakages and defects should be there provided with latch lock in hook.
- c. Submit a copy of Form No. 10 and Valid operator license to AmulFed Dairy in-charge.
- d. Lifting tackles i.e. wire rope Sling must be with cladding, Belts, D-shackles must be intact and no defects in it, Submit Form No. 10 for it.



AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

- e. Equipments like hand trolley and rollers are in good conditions.
- f. Equipment must be selected based on load capacity considering material to be lifted /shifted.
- g. Lifted material must be tied with 3 meter or more length rope for guiding it.
- h. Cordon the surrounding area.
- i. Never left suspended load unattended.

F. PENALTY:-

- 1. For Not following General Requirements, Penalty of Rs. 5000 for each violation / per day will be imposed.
- 2. For non availability and fulfillment of above listed documents penalty of Rs. 2000 for each violation / per day will be imposed.
- 3. For not using required PPEs at work, Penalty of Rs. 2000 for each violation will be imposed
- 4. For not using required safety equipments other than PPEs like welding blanket, Scaffold etc, Penalty of Rs. 2000 for each violation will be imposed.
- 5. For using Equipments other than specified make/standard/description (where specified) Penalty of Rs. 1000 per day will be imposed
- 6. For not following any Safety Guidelines while work for relevant work, Penalty of Rs. 5000 will be imposed.