

# AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)

AFD: PUR: ENQ: 2022: 412

June 13, 2022

**Sub: A tender enquiry for loading cum transportation of 25/20 Kg Powder bags, 15/25 Kg Sagar powder bags, 15 Kg Ghee Tins and 190 Kg Ghee barrels from AmulFed Dairy, Gandhinagar to hired godowns of AmulFed Dairy in and around Ahmedabad City (as Annexure II) for the period of 01/08/2022 to 31/07/2023.**

Dear Sir,

We enclose herewith a tender for loading cum transportation of 25/20 Kg Powder bags, 15/25 Kg Sagar powder bags, 15 Kg Ghee Tins and 190 Kg Ghee barrels from AmulFed Dairy, Gandhinagar to hired godowns of AmulFed Dairy in and around Ahmedabad City mentioned in enclosed Annexure II.

1. You will have to deposit Rs. 5000/- (Non-refundable as Tender fees and Rs. 7,50,000/- (Refundable) EMD by way of RTGS/NEFT in following A/c. "BANK NAME: HDFC BANK, ACCOUNT NAME: AMULFED DAIRY (A UNIT OF GCOMM LTD), A/C NO: 00060310001593, BRANCH: NAVRANGPURA, IFSC CODE: HDFC0000006". We will not accept it through any other mode like cash or cheque looking to current COVID19 outbreak and guidelines of social distancing. You need to provide RTGS/NEFT receipt alongwith tender copy. **The quotation received without Tender Fees and EMD alongwith the RTGS/NEFT receipt shall not be considered.**
2. In case your quotation has not accepted the deposit will be refunded within 45 days from the date of finalization. **EMD will carry no interest. In case of failure or non-agreement of providing services to the satisfaction level of AFD at the quoted or agreed rates whichever is latest, then this EMD will be forfeited and a contract will be terminated.** In case bidder do not meet minimum legal/statutory requirement required by AFD, offer will be stands rejected. In such cases a token penalty will be levied, as per AFD management discretion (Maximum up to Rs. 5000/-).It may be subject to change, time to time as per management description. Decision of General Manager – AmulFed Dairy, Gandhinagar will be final and binding to all concerned.
3. **Qualification Criteria:**
  - a. Vendor must have successfully executed one such contract in last 3 years of time and PO copy of the concern organization is required for reference purpose. Data will not be used or disclosed anywhere and it will be just for verification purpose.
  - b. Vendor must have minimum 10 owned vehicles and need RC book details of the same while submitting tenders. It will be verified at the time of comparison.
  - c. Vendor must have experience of handling and managing 25 to 30 labours for 2 years in the last 3 years of time. It shall be supported through PO copy of concern organization. Data will not be used or disclosed anywhere and it will be just for verification purpose.
  - d. Vendor shall have valid FSSAI license.

e. **Vendor Registration Form:**

- All the interested bidders have to participate in the inquiry through our purchase portal by registering your firm as a new vendor (if your firm already have registration in our PP, than you have to login to your account and request AFD to send RFQ).
- Interested bidders have to registered your firm in our Purchase portal .  
Website for our portal is as >>>: <http://afdpurchase.amul.in/>
- Click Below links for Guidelines :  
[Guide for VRF - Other than MANUFACTURERS](#)
- Offer through mail/hardcopy are not accepted and stand for rejection, your competitive bids should be submitted through our online portal only.

**Following documents should be attached with Bid**

1. Memorandum of association/partnership deed
  2. PAN No
  3. GST No
  4. Registration copy of Bombay Shops and Establishment Act
  5. Provident Fund No and Allotment date,
  6. Professional Tax No,
  7. Audited Income Tax return & a Turnover copy of last 3 financial years
  8. Labour Licence Copy etc.
  9. Purchase Order / Contract Copy and Work Experience certificate of similar kind of work from reputed organizations
4. Details of trucks like truck no., model, capacity, a copy of registration certificate (RC copy) should be furnished as and when required by us for all the vehicles you wish to offer for service to us.
  5. Rewriting / Overwriting in the tender are to be avoided.
  6. Bidders / Contractors are abide by & bound to follow all the terms, conditions mentioned here in this tender.
  7. All pages of tender must be signed & sealed by bidders/ contractors which are considered as your acceptance terms & conditions mentioned in the tender. In case of any violation found after allocating contract to the bidder, AmulFed Dairy will take necessary disciplinary action based on tender / Purchase Order terms. General Manager's - the AmulFed Dairy decision will be final and binding to both parties.
  8. No guarantee is given for a selection of bidder on the lowest rate basis and it would be purely merit-based and management decision.
  9. No telephonic/personal follow up from your side will be entertained. Canvassing in any form may lead to disqualification.
  10. Last date for submission of tender: **05.00 pm.: July 05, 2022** positively. The sealed covers must be superscribed with "AFD: PUR: ENQ: 2022: 412" addressed to General Manager, AmulFed Dairy, Gandhinagar, Near Indira Bridge, Village: Bhat, Dist: Gandhinagar-382 428.
  11. **This tender inquiry contains 12 pages.**

Thanking you.

Encl: Annexure I : Terms and Conditions  
Annexure II : Rate Form

**Note:**

- Please submit your offer for net 10 MT and above load capacity.
- Truck Driver must have mobile during the journey and every four hours he should report FPS department official.
- All trucks will be in good condition in the good truck base with a good covering, healthy tyre condition etc. Damage to goods (Including rusting to goods from truck base/body) or delay in delivery due to the above reason will be penalized. All trucks should be of manufactured model 2012 or higher.
- The validity of the above contract is for **01/08/2022 to 31/07/2023**.
- Loading of material is done by bidder's labour team and labour charges should be included in the rate per trip itself. Unloading of material will be extra and done by C&F agent at hired warehouses. During the return of material from Godown to AFD, it will be vice-versa.
- The above rates should be inclusive of product loading labour charges, all road formalities like toll tax, supervision charges, legal compliance document preparation charges, bidder's margin etc. It is inclusive of all and AMULFED DAIRY is not liable to pay anything extra than abovementioned rates except GST as GST is extra at actual if applicable.
- Approximate per day quantity to be transferred is approx. 300 MT powder and 160 MT ghee. Hence, the bidder is abided to supply vehicles and labour team accordingly. As per seasonal variations, if required by AMULFED DAIRY, the bidder abides to provide additional resources as per requirement at approved rates only.
- The quantity of material to be transferred can be increased or decreased as per the requirement of AmulFed Dairy, Gandhinagar and in such case, the bidder abides to supply or withdraw vehicles and labour team accordingly.
- AmulFed dairy does not guarantee any compensation in the case of lower material transfer or less utilization of vehicles and/or labours supplied by bidders.
- A bidder has to take written permission from AmulFed Dairy, Gandhinagar before allocate any of its vehicles and/or labours to any other MUs or organization in case of underutilization of resources.

Sign of Bidder with stamp

Date:

## ANNEXURE - I

### **TERMS & CONDITIONS FOR 25/20 KG POWDER BAGS, 25/15 KG SAGAR POWDER BAGS, 15 KG GHEE TINS AND 190 KG GHEE BARRELS LOADING CUM TRANSPORTATION CONTRACT FROM AMULFED DAIRY, GANDHINAGAR TO HIRED GODOWNS OF AMULFED DAIRY IN AND AROUND AHMEDABAD CITY:-**

1. This contract will remain valid from **01/08/22 to 31/07/23** for one year, but its duration can be extended as per AmulFed dairy's requirement, maximum up to 3 months.
2. Truck to be supplied by the bidder shall be covered and shall have a minimum of 10 MT and above capacity. **Hand pallet truck/ trolley to be arranged by bidder and repairing/maintenance of the same are solely bidder's responsibility.** AmulFed Dairy shall not be liable to provide any hand pallet truck or trolley to a bidder for product shifting work. In extreme case, if AmulFed Dairy will provide hand pallet truck recovery of the same has been made from the bidder.
3. It is bidder's responsibility to collect 'material received receipt' from the consignee. Based on this **original LR receipt only with MTC number/Invoice No. mentioned on the same,** bidders' bills payment will be made. Bidder must have to maintain LR book for all transaction.
4. All trucks to be supplied should be totally insured and as per RTO rules & regulations if any duty/ fee/tax/toll tax/road tax is payable then it is the sole responsibility of bidder/contractor to observe and clear all formalities.
5. AMULFED DAIRY will give payment as per weight mentioned in RC book only and payment will not be made for additional product transported than approved Net Vehicle Capacity as per RC book (Gross Vehicle Weight - Unladen weight). Moreover, in case of any confusion latest, RTO rules will be considered final upon submitting valid documentary proof.
6. For any accident, bidder or contractor is responsible. Any Material / Vehicle / Life will be to bidder's account in case of an accident. Material/bags/barrels if damaged due to the accident then actual damage cost plus Rs.5000/- + applicable GST per accident as the fine will be recovered from bidder/ contractor either by direct payment or from the security deposit /EMD or from monthly bills. In case of an accident, bidder/contractor has to inform AmulFed Dairy Authorities immediately.
7. The bidder shall deploy only those persons who have attained 18 yrs of age. No person will be allowed to deploy at AmulFed Dairy who have not attained the 18 yrs of age. In the case of the incident reported, AMULFED DAIRY may directly cancel the contract as it is a legal terms violation.
8. The bidder will be solely responsible for any accident to their personnel and bidder shall take insurance policy as per the Workmen Compensation Act 1923. The bidder shall submit the copy of insurance policy to the organization within 10 days from the assignment of contract. In case of failure of the same, AMULFED DAIRY may take necessary disciplinary actions.

9. If at any point of time, bidder/contractor will deploy 50 or more than 50 labours during contract period than he has to take labour license as per labour laws and it needs to be present in AMULFED DAIRY within 15 days from the contract given a date. In case of failure to submit the same, AMULFED DAIRY shall stop the work of bidder until receiving of labour license and labours must be reduced to lesser than 50. Transporters are abide to follow time to time updates in all legal rules and amendment decalred by Govt or competent authorities.
10. Bidder needs to provide its identity card to each and every person deployed by him. **Bidder shall also maintain a daily attendance record and monthly wages payment record along with the signature of persons deployed by him. Bidder abides to pay PF of employed labours and PF challans must be submitted with daily attendance report and wage payment report. Bidder is abiding to present the same on a monthly basis. In case of failure to do the same, payment of a particular month will be held till documents not submitted by the bidder.**
11. It is preferable that bidder shall make payment to all labours/drivers though bank cheque/ RTGS.
12. In AmulFed Dairy premises, bidder's representatives/ drivers/cleaners etc. have to follow and has bound by AmulFed Dairy rules & regulations for hygiene /no-tobacco policy/safety policy/IMS Policies/ discipline with proper behaviour.
13. Delivery of material to consignees must be in time without any delay and without damage. AmulFed Dairy shall recover the total cost for damage as certified by its officials as penalty per such incident from bidder/contractor.
14. It is bidder/ contractor 's responsibility to deliver the given material/powder bags to the consignee without any wastage/damage /theft/ shortage and violation of this condition will be recovered from your Invoice as certified by AmulFed Dairy officials per such matter/event from bidder/ contractor.
15. If the bidder cannot provide trucks and/or labours as per AmulFed Dairy's requirement then we will recover the total cost for making & using the alternate arrangement as certified by AmulFed Dairy.
16. If a vehicle becomes immovable on road in transit then the alternate arrangement is to be done by contractor/ bidder.
17. All vehicles should be PUC certified and environment-friendly as AmulFed Dairy is ISO-9001: 2015, ISO - 14001: 2015, ISO - 22000:2015, FSSC 22000 V5.1 -ISO TS 22002-1:2009 (Food) and additional FSSC 22000 version 5.1 requirements certified unit. In the interest of the sustainable environment, we urge you to deploy eco-friendly trucks. Bidders abide to submit valid PUC certificates for all vehicles deployed twice in a year. Once upon deployment of the vehicle when the contract was given and once in the month of January 2022.

Further, all drivers/labours/representatives of bidder have to provide valid ID proof and get a gate pass from the AFD security office. They are also abiding to make daily in and out punch for proper attendance and access control to fulfil the requirement of FSSC 22000 version 5.1.

18. If an extreme case, it is required for calculating Price increase/decrease in Per Trip charges at the time of fuel price increase/decrease after date of contract /order/ agreement are to be calculated on the basis of kilometer in tender plus taking 4.0 km/ liter as average for 10MT and above capacity vehicles to be supplied. Due to the daily change in diesel prices, it will be reviewed on every 1<sup>st</sup> of every month and this clause is applicable as there is a change in fuel rates higher/lower than Rs 2/Liter from the date of finalized the contract/ last price revision date. For consideration of Diesel price change, we will follow rates mentioned in the IOC website for Gujarat State Civil Supplies (GSCS), Gandhinagar location. The website address is <https://associates.indianoil.co.in/PumpLocator/districtWiseRO.jsp>
19. Trip-wise transport cum labour bill is to be presented on every fortnight (15 days) basis and it will be paid within 30 days after presentation at AmulFed Dairy.
20. For any dispute regarding this tender/ contract/agreement, Ahmedabad is the jurisdiction.
21. Bidder / Contractor has to maintain PF / BONUS / LEAVE / ESI accounts of his representatives/workers employed by him and all legal issues of employees/ labours on his sole responsibility and AmulFed Dairy is not at all involved and will not be responsible for anything in this matter.
22. The bidder has to provide the mobile facility to drivers and supervisors/authorized personnel and share that mobile numbers to concerned AMULFED DAIRY authority. For day to day operation, the bidder has to take instructions from **AGM - FPS department** and for all operations related issues AGM - FPS department will take a decision and that will be binding to bidder/contractor.
23. Rates given by you is considered to be inclusive of transport and product loading labour charges considering minimum labour wage, PF, Bonus, Leave and ESI benefits, supervision charges, necessary compliance charges, all taxes, waiting charge per trip from AmulFed Dairy to consignee destination(s), drivers/ cleaners' salary - allowances- fuel (diesel) , oil ,truck maintenance , any govt./private levies etc. The trip means covering all maximum possible points between two destinations.
24. Trip rates mentioned in rate form are to be considered for one-way travel for the destinations given in the rate form with maximum 10MT and above capacity load at any time and if a load of more than RTO approved capacity of the vehicle is carried then proportionately rate will be given. If AmulFed Dairy instruct to bring any material/powder bags from given destination to AmulFed Dairy then it will be charged as 50% of the trip rate for any material outside the scope of the contract.

25. You have to give complete details of the truck to be supplied by you for transportation work and labour supplied by you for powder loading work and if dairy/bidder finds any need of releasing any truck from contract/ order/agreement both parties have to inform 10 days in advance to each other in such case.
26. Payment of the bills will be based on a number of trips on a fixed basis (Inclusive of labour charges + applicable taxes) & not based on kilometres.
27. The truck should be clean & well maintained in such a way that it will not affect the quality /quantity of powder bags.
28. A truck driver has to keep a log book for trip numbers calculation.
29. The scope of this contract is loading/unloading cum transportation of 25/20 Kg Powder bags, 25/15 Kg Sagar powder, 15 Kg Ghee Tins and 190 Kg Ghee barrels as decided by AmulFed Dairy from time to time. AmulFed Dairy can amend this contract for other dairy product also with the mutual agreement if such need arises during the contract period. Further, AmulFed Dairy may also add new destinations based on godown hiring at the new location and in such case transportation rates will be finalized based on pro-rata basis as per currently approved rates considering the distance of the new location from AMULFED DAIRY in Kilometers.
30. If AmulFed Dairy decides to stop transportation for any reason, bidder/contractor cannot claim any payment.
31. Bidder or his representatives have to work as per time to time instructions given from AmulFed Dairy authorities.
32. Any employee/representative of the bidder should not be involved in any criminal/civil case or such legal matters and if such event arises then dairy is not responsible for such matters and bidder has to immediately withdraw the same person from services to AFD.
33. Bidder/contractor has to give in writing complete details like name & addresses of his representatives/ drivers/cleaners/labours etc. and also he has to inform in writing if any of them is getting changed.
34. Any of your representatives should not be suffering / carrying from any contagious disease(s). Violation of this will attract removal of such person from dairy premises plus Rs.750/- + applicable GST as fine per such occurrence.
35. Chewing of Tobacco, Smoking, Drinking of Alcoholic beverages and use of any such products are totally prohibited in premises of AmulFed Dairy. Violation of this will attract a penalty of Rs. 5000/- + applicable GST per occurrence and leading to permanent no entry to the driver, cleaner or any of your representatives identified doing so.
36. On the outer side of the trucks, if painting & advertising for dairy has to be done the expenses shall be borne by dairy.

37. Improper behaviour with dairy staff / refusing for material transportation and/or loading/ no identification with your representative(s) / stealing material / helping in theft of material : all these types of wrongdoing(s) if comes into knowledge of dairy authorities will attract immediate penalty of Rs.750/- to Rs.1250/- + applicable GST in cash plus recovery of damaged /wastage caused due to such happenings.
38. You will be responsible to observe formalities required to be completed at the concerned check post and ensure that there is no default. If there is any default represented by govt. authorities towards payment/completion of formalities, you shall be entirely responsible. Any amount leviable in this respect shall have to be borne by you.
39. All legal formalities or govt. procedures concerning road transport and labour management should be fulfilled by you so that our goods would not be confiscated by any authorities for any rule violation by you.
40. All charges/fees for this should be borne by you. Bidders and their deployed resources are abide to follow the Covid 19 policy of AmulFed dairy and required to adhere to it in addition to the compliance of the Government policy.
41. It is the sole responsibility of the bidder to deliver the given material safely & intact to the consignee. Insurance of the goods transported will be borne by AmulFed Dairy, Gandhinagar. AGM - FPS dept will co-ordinate for day to day planning and product transfer.
42. You will be required to provide a vehicle in good condition & suitably enclosed type, to endure environmental conditions for transportation. If the vehicle will be going for repairing or unable to operate in running condition, then the alternate vehicle should be provided by you immediately and if you fail to do so, then all the responsibility will be to your account. In extreme conditions, AmulFed Dairy may hire vehicles/labours at market rates and any difference between approved rate and the market rate shall be debited to bidder's account and AmulFed Dairy may also impose a token penalty as well for non-performance as per terms and conditions of the tender/contract.
43. If required the contract can be terminated by giving one-month notice period but if the contractor's work is unsatisfactory, it can be terminated with immediate effect without assigning any reason. If the Contractor wishes to withdraw the service then he has to give us in writing for cancellation of the contract before three months.
44. In any matter (s) like deciding penalty (fine) / deciding cost of damaged (wastage) made/infering the meaning of any term (condition) of tender, the decision of AmulFed Dairy's General Manager will be final and binding to bidder/contractor.



45. **EMD:** It shall be mentioned in point no 3 in page 1.

**Security Deposit:** In case your quotation is accepted and converted into the work order, you will have to deposit an additional Rs. 7,50,000 by the way of RTGS/NEFT in following A/c. "BANK NAME: HDFC BANK, ACCOUNT NAME: AMULFED DAIRY (A UNIT OF GCMMF LTD), A/C NO: 00060310001593, BRANCH: NAVRANGPURA, IFSC CODE: HDFC0000006". This will earn no interest. SD arrange within a period of 10 days from the date of receipt of intimation from us. It will return after the successful completion of your work order.

If at any stage, AmulFed Dairy finds that bidder has not followed or has violated any of the tender/agreement terms/conditions then AmulFed Dairy will revoke given bank guarantee and will have all rights to recover damage cost plus penalty charges which again shall be decided by AmulFed Dairy authorities only. Further, in this case, AmulFed Dairy will have the right to stop transportation work or to terminate the complete work order/agreement without giving any prior notice.

Security Deposit can also be submitted in the form of Bank Guarantee from Nationalized Bank only. In this case, the validity of bank guarantee towards Security Deposit shall be 30.09.2022. Bank guarantees towards SD of successful bidder shall be returned on successful completion of contract considering all legal/PO/Tender/AMULFED DAIRY guidelines compliance. AmulFed Dairy reserves rights to deduct the amount if found any violation in abovementioned areas.

46. If the truck is required to make 2/3 point delivery, then freight of longest distance will be considered.
47. As per Legal Metrology rules, 2011; variation of +/- 30 kg for 10 MT product in weight will be allowed by AMULFED DAIRY. For more capacity trucks, a variation on a pro-rata basis shall be considered. (i.e. for 15 MT - 45 kgs, for 20 MT - 60 kg etc.) Beyond this variation, the proportionate deduction will be made for the shortfall quantity.
48. General Manager, AmulFed Dairy reserves the rights to cancel/ terminate the contract, even after awarding of the contract, without assigning any reason & same shall be binding to the contractor.
49. AmulFed Dairy will not pay any charges if the vehicle is not unloaded at delivery point timely.
50. If more than one bidder has been entitled to a contract then orders may be split plant wise or variant wise basis and bidder is abide to accept the same. In this case, the final decision lies with AFD only and binding to all bidders.

51. Management reserves the rights to accept or reject the any / all offers submitted by bidders, without assigning any reasons. Management decision in these regards would be considered as final and cannot be challenged. AmulFed dairy will give preference to bidders who have prior work experience of similar contracts and satisfactory past record with the organization. Further, AmulFed Dairy may not consider the bid if it is found that rates quoted are too high / too low considering transport cost, minimum labour wage, toll tax, other compliances like PF, Bonus, ESI etc.

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I, the undersigned have understood and is agreeing with and accepting all above-mentioned terms & conditions and submitting a tender with complete understanding and awareness of the same.

Bidder's Sign & Name  
Name of Bidder

Company Seal

Date:

**AMULFED DAIRY, GANDHINAGAR (A UNIT OF GCMF LTD)**  
**PURCHASE DIVISION**  
**ANNEXURE II**

VENDOR NAME –

SN	Destinations	Approx Distance (Km)	Rates per 10 MT trip (Rs) - To and Fro						
			Powder Bags (25/20 kg Bag)			Sagar (25 Kg/15 Kg Bag)		Ghee 15 Kg Tins	Ghee 190 Kg Barrels
A	<i>Weight to be considered for payment/unit</i>		25 Kg/20 Kg			25 Kg/15 Kg		16.4 Kg	200 Kg
			OPP (60 TPD)	NPP (100 TPD)	MPP (150 TPD)	OPP (60 TPD)	MPP (150 TPD)	Ghee Plant	
B	APPROX VOLUME (IN MT)		70000			20000		2000	16000
C	<b>TRANSPORT RATE</b>								
1	Godowns at Pirana	54							
2	Godowns at Goblaj (Ahmedabad - Kheda highway)	50							
3	Godowns at Hariyala	57							
4	Godowns at Vavadi / Kheda	58							
5	Godowns at Kadi / Mathasur	50							
6	Godowns at Bhayla/Bavla	60							
7	Godowns at Navagam, Bareja	50							
8	Inter godown transfer (Within 45 Km range)	45							
D	<i>Loading/unloading charges considering Minimum Labour Wages, Supervision Charges, Compliance Charges, Overheads and Profit (inclusive all)</i>								
a	<b>Loading/Unloading Charges</b>								
E	<b>TOTAL COST PER TRIP</b>								
9=1+a	Total cost per trip - Pirana								
10=2+a	Total cost per trip - Goblaj								
11=3+a	Total cost per trip - Hariyala								
12=4+a	Total cost per trip = Vavadi/Kheda								
13=5+a	Total cost per trip = Kadi/Mathasur								
14=6+a	Total cost per trip = Bhayla/Bavla								
15=7+a	Total cost per trip = Navagam, Bareja								
16=8+a	Total cost per trip = Inter Godown Transfer								
17	Internal transfer within AFD premises (loading + unloading +transport) for 25 kg powder bags								

- Weight mentioned in raw A of Annexure II will be considered at the time of payment
- Above rates are for 10 MT material shifting and not for 10 MT truck trip. Payment will be done as per pro-rata basis for material lifted above or under 10 MT.

- For SKUs like 25 /15 Kg Sagar bag, packing is such that there is only 7.5 MT net weights can be accommodated in 10 MT vehicles. So please consider the same while giving rates in the above rate sheet.
- In case AMULFED DAIRY will add additional SKU or hire new godowns, prices will be given on pro-rata basis as per approved price based on weight and distance (Kilometers) respectively and it will be binding to all bidder / successful bidder.
- For 150 TPD powder plant, the bidder has to consider additional labours to place powder bags in automatic conveyors at different floors of godown and recollect the same at ground floor. Thereafter it will be placed in a vehicle if powder bags are stored on other floors except for the ground floor.