

# AmulFed Dairy

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

(PREVIOUSLY KNOWN AS MOTHER DAIRY, GANDHINAGAR)



**Gujarat Cooperative Milk Marketing Federation Ltd, Anand  
AmulFed Dairy (Previously known as Mother Dairy)**

Plot No. 35, Nr. Indira Bridge,  
Ahmedabad-Gandhinagar Highway  
Village: Bhat, Dist: Gandhinagar  
Gujarat, India-382428

Annual rate contract for “**Supply of office stationery items**”

**AFD: PUR: ENQ: 2022: 604**



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A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED

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We invite best competitive rates for the “Supply of office stationeries” to **AmulFed dairy, Bhat and Packaging film plant, Gandhinagar, Sector-25** as per the attached Annexure-I.

Inquiry Reference	<b>AFD: PUR: ENQ: 2022: 604</b>
Delivery	As per requirement (will inform before 7-days)
Inquiry Start	15.09.2022
Vendor registration last date	26.09.2022
Last date of rate submission	30.09.2022
Contract start date	15 <sup>st</sup> Oct 2022
Contract end date	14 <sup>th</sup> Oct 2023

## Terms and Conditions:

- ❖ All the interested bidders have to participate in the inquiry through our purchase portal by registering your firm as a new vendor (if your firm already have registration in our PP, than you have to login to your account and request AFD to send RFQ).
- ❖ Interested bidders have to register your firm in our Purchase portal.
  - ◆ Website for our portal is as >>>: <http://afdpurchase.amul.in/>
- ❖ Offer through mail/hardcopy are not accepted and stand for rejection, your competitive bids should be submitted through our online portal only.
- ❖ Offer should be valid for minimum 45 days from the last date of inquiry.
- ❖ The Rate should be quoted for F.O.R. (Free On Road) for AmulFed Dairy, Bhat and PFP- Sector-25, Gandhinagar- inclusive of all applicable taxes, packing & forwarding, freight etc.
- ❖ No price hike will be given during the contract period.
- ❖ You have to supply the material as per our requirement and as per our written or telephonic intimation from concerned authorized person.
- ❖ You have to supply the material as per our requirement during contract period. If you fail to deliver the same and we are forced to procure the material from alternate supplier, the differential amount along with administrative charges will be debited to your account.
- ❖ It is not binding on us to accept the lowest offer. Right to reject any or all the offers without assigning any reason is reserved by AmulFed Dairy Management.
- ❖ You have to supply the material strictly as per defined MAKE, as mentioned in the annexure. You have to submit sample for Items in which Make is not defined.
- ❖ We are ISO 9001:2000 and ISO 14001 certified unit. We follow eco-friendly processes in our factory and expect the same to be followed in your company.

Thanking you

Yours faithfully,

For AmulFed Dairy, Purchase Department

Contact person- Yogendrasinh Sodha

Contact no: - 7046036777 Email Id: [yogendra.sodha@amul.coop](mailto:yogendra.sodha@amul.coop)

**Annexture-I**

Sr No.	Item code	Item description	Brand/Make	Type/Size	Approx req. quantity annually	UOM
1	8001663	Box File	Apollo	Asia Lamina S S Clip (Pack of 4)	2500	EA
2	8000064	CALCULATOR 12 DIGIT DUAL POWER	CASIO	DJ-120D	50	PAC
3	8000027	CARBON PAPER BLUE/BLACK	KORES	Pen/Pencil Carbon Paper, Sapphire Blue, 210*330 mm	200	PAC
4	9003136	CELLO TAPE 1" Width * 65Mtr Transparent	As per Sample	Good Quality	1000	EA
5	8001684	CUTTER BLADE - 15 MM AS PER SAMPLE,OLFA	As per Sample	Good Quality	8000	EA
6	8001709	CUTTER Big 15 mm, for office stationary	Natraj	Good Quality	200	EA
7	9003216	Cutter 18 mm	Natraj	Good Quality	300	EA
8	8001672	ERASE EX	Apsara	Medium	-	EA
9	8050376	ERASER	Natraj	Medium	-	EA
10	9003301	FEVIKWIK 0.5 gm	PIDILITE	0.5 Gm	600	EA
11		FEVIKWIK 3 gm	PIDILITE	3 Gm	-	EA
12	9003552	GLUE STICK 15GM	Camlin/Kores	15 Gm	-	EA
13	8000028	HIGHLIGHTER	Cello		250	EA
14	9003644	INK FOR STAMP - 30 ml	Camlin/FABER-CASTELL		-	L
15	9005001	LOCK 6 LEVER Brass, 3 Keys	Godrej	Brass, 3 Key	-	EA
16	9003714	MAGIC BAGS 9" * 6"	As per Sample	Good Quality	-	EA
17	9912046	NOTE BOOK 240 Page	Classmate	24.0 cm x 18.0 cm	-	EA
18	8001669	OHP MARKER	Cello		350	EA
19	8000025	BALL PEN	Cello	Fine grip	4000	EA
20	8000025	BALL PEN	Cello	Butterflow		EA
21	8000179	PENCIL 621 HB	NATRAJ 621		-	EA
22	8000026	PERMENT MARKER	Kores/ Cello		2000	EA
23	9003647	INK FOR PERMANENT MARKER-500ml	CAMLIN		-	L
24		PLASTIC FOLDER L TYPE- A4 Size	As per Sample	Good Quality	500	EA
25		PLASTIC FOLDER L TYPE- Legal size	As per Sample	Good Quality		EA
26		Plastic folder both side transparent- D Type- A4 Size	As per Sample	Good Quality	500	EA
27		Plastic folder both side transparent- D Type- Legal Size	As per Sample	Good Quality		EA
28		POST IT PAD 100*75 mm (Self adhesive note)	Equivalent to 3M	Good Quality	-	EA
29	8001707	POST IT PAD 50*75 mm (Self adhesive note)	Equivalent to 3M	Good Quality	-	EA
30	8001708	POST IT PAD 75*75 mm (Self adhesive note)	Equivalent to 3M	Good Quality	-	EA
		POST IT PAD 25*75 MM (Tri Colour)	Equivalent to 3M	Good Quality		EA
31	8000004	PUNCH MACHINE No. 280 (Puching Cap:3mm)	KANGARO	DP- 280	-	EA
32	8000007	REFILL	Cello Fine Grip		3000	PAC
33	8001657	REGISTER 1 QUIRE	Delux	Classic	-	EA
34	8001658	REGISTER 2 QUIRE	Delux	Classic	-	EA
35	8001659	REGISTER 3 QUIRE	Delux	Classic	-	EA
36	8001660	REGISTER 4 QUIRE	Delux	Classic	-	EA
37	8001661	REGISTER 5 QUIRE	Delux	Classic	-	EA
38	8001691	REGISTER 5 QUIRE CLOTH BINDING	As per Sample	As per Sample	1000	EA
39	8001689	RUBBER BAND 2"	As per Sample	Good Quality	-	KG
40	8000015	SCALE PLASTIC 12"	CAMLIN/CELLO/Natraj		-	EA
41	3118462	STEEL SCISSOR 8" SIZE	Godrej	Godrej Cartini 7122 Classic Cut Scissor, Size: 216 mm	100	EA
42	8000219	SKETCH PEN	CELLO		-	PAC
43	8001323	SPRING FILE 350*255mm, 11BS, with cloth flap at corner	As per Sample	Printed Logo - AmulFed Dairy	800	EA
44	8000014	Stamp Pad 110*70 mm	Camlin/Supreme/Ashoka	110*70 mm	-	EA
45		Stamp Pad 160*97 mm / BIG	Camlin/Supreme/Ashoka	160*97 mm	50	EA
46	8000021	STAPLER No. HD-10 D	Kangaro	HD-10 D	50	EA
47	8000048	STAPLER PIN No.-10 M	Kangaro	PIN No.-10 M	1500	EA
48	9004200	TAP DISPENSER for 1" Cello Tape	Good Quality	Equivalent to Cello	-	EA

49	8001229	U-PIN BIG BOX	Good Quality		-	EA
50	8001718	U-PIN MEDIUM BOX	Good Quality		-	EA
51	8081235	WHITE BOARD MARKER	CELLO		-	EA
52		PAPER PIN (70 GM PKT)	Good Quality	Equivalent to Duke	-	PKT
53	8008441	Binder Clips-(12 Pacs)-19 mm	As per Sample	Good Quality	-	EA
54	8008215	Binder Clips-(12 Pacs)-32 mm	As per Sample	Good Quality	-	EA
55	8007795	Binder Clips-(12 Pacs)-41 mm	As per Sample	Good Quality	-	EA
56	8007794	Binder Clips-(12 Pacs)-25 mm	As per Sample	Good Quality	-	EA
57	8080860	Binder Clips-(12 Pacs)-15 mm	As per Sample	Good Quality	-	EA
58	8081256	Binder Clips-(12 Pacs)- 51 mm	As per Sample	Good Quality	-	EA
59	9916528	WHITENER CORRECTION PEN	Music555	MCT 108	-	EA
60	8050351	STAPLER No. HP-45	Kangaro	HP-45	-	EA
61	8002243	PUNCH MACHINE No. 800 (Puching Cap:3mm)	Kangaro	No: 800 (Punching Cap: 3mm)	-	EA
62	8007028	STAPLER PIN - 24/6-1M	Kangaro	24/6-1M	-	EA
63	8008329	STAPLE PIN REMOVER	Kangaro	SR-100	-	EA
64	8008329	STAPLER PIN REMOVAL	Kangaro	SR-300	-	EA
65	8030238	PEN - USE AND THROW	Good Quality	Equivalent to Sino softek	3000	EA
66	9002546	RAZAR BLADE	Supermax	Super stainless (Double Edge)	35000	EA
67		Zip bags(Cap-500gm plastic)	Good Quality	Size-8*11"	-	EA
68	8001663	OFFICE FILE 350*265 BOX / KAYSONS	Good Quality	350*265 MM	-	EA

Note:- Consider approx. quantity as 'As per requirement" where it is mentioned as "-"