



# AMULFED DAIRY

A UNIT OF GUJARAT CO-OPERATIVE MILK MARKETING FEDERATION LIMITED  
**PURCHASE ENQUIRY**

**Inquiry No** : AFD:PUR:ENQ:2020: 71, Dated: 29<sup>th</sup> May, 2020  
**Description** : Inquiry for hiring of Custom clearing agent for 3 year.  
**Due Date** : 10<sup>th</sup> June, 2020

Dear Sir,

You are requested to give your most competitive rates for custom clearing services for AmulFed Dairy (A unit of GCMMF Ltd) at Gandhinagar with all the formalities required, as per the annexure attached herewith:

The offer should reach, AmulFed Dairy (A Unit Of Gujarat Co - Operative Milk Marketing Federation Limited.) Plot No. - 35, Near Indira Bridge, Ahmedabad - Gandhinagar Highway, Village: Bhat, Dist.: Gandhinagar. Pin No.382 428.

- The offer should be sent in sealed cover super scribing on the top left hand corner offer for inquiry No. AFD:PUR:ENQ:2020: 71, Dated: 29<sup>th</sup> May, 2020. Offer received after due date for whatsoever reason may be rejected.
- Your offer should be sent through Post/Courier/mail & not by Fax or personally.
- Offer should be valid for acceptance, for 45 days from due date of submission of offer.
- The price should be quoted on F.O.R basis inclusive of packing and forwarding, taxes, excise duties, freight etc. However if it is separate, it should be clearly mentioned in the quotation as per the attached annexure.
- Realistic earliest clearance period should be indicated.
- It is not binding on us to accept lowest offer.
- Right to reject any or all the offers without assigning any reason is reserved by us.
- Offer which are incomplete or not meeting the conditions or only for part items, are liable for rejections.
- No queries regarding the status of the offer will be entertained at any time.
- Payment terms with 30 days credit shall be preferred.
- We are an ISO 14001 certified unit. We follow Eco- friendly processes in our factory & also expect same to be followed in your company.
- Contact detail: Mr. Palak Shah, Mail: [palak.shah@amul.coop](mailto:palak.shah@amul.coop), Mob: 7359001666, Mr. Hitendra Pandya-7874472919

**Amul SAGAR**

Plot No. 35, Nr. India Bridge, Ahmedabad – Gandhinagar Highway, Village: Bhat, Dist.: Gandhinagar, PIN 382 428  
Tel. No.: (079) 23969055 – 58, Fax No.: (079) 23969059  
Website: [www.amul.com](http://www.amul.com)



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## SCOPE OF SERVICES TO BE RENDERED BY CHA FOR IMPORT CLEARANCE.

1. From the time of receipt of information / documents from AFD, you shall keep liaison with shipping agents / airlines / air consolidation agent to check arrival status of consignment.
2. Timely collection of ocean freight bill / cargo arrival notice / delivery order and other relevant documents from carrier agents.
3. All activities pertaining to smooth clearance of imported cargo through customs / port/ airport or any other concerned agency. If requisite documents for clearance are not available / incomplete for any reason Agency shall take alternative steps for clearance of such cargo by arranging to submit bonds/guarantee etc offer your concurrence and approval.
4. CHA shall receive all assistance from our technical person in this regards as and when called for.
5. Handling of all customs / port documentation and formalities connected with the clearance of materials through the customs, port, octroi and other concerned authorities.
6. Safe and proper handling of cargo and transportation/delivery of material from port/airport/bonded warehouse to plants of customers/clients of AFD or places specified by AFD.
7. Arrange proper transportation and delivery of goods promptly and in sound condition in AFD premises or places specified by AFD. Also pre dispatch survey to be arranged for every consignment. Warranty survey to be arranged in case of ODC cargo.
8. There should not be any overloading of cargo. CHA should arrange the transport / carrier in such a way there should not be any overloading of goods. In case the goods are damaged due to overloading of cargo then it will be the responsibility of CHA, for damage goods AFD will have rights for recovery of damage goods from CHA.
9. Verification of material for any damage and/or loss/short landing at every stage. Arrangement for survey, short landing certificate or any other certificate for initiating landing and processing of claims.
10. Completion of formalities with respect of N Forms/ Octroi Formalities and other statutory Forms. All documents duly completed with all the formalities shall be handed back to AFD.

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11. Provide all necessary documents to transporter/destination authorities for statutory and stock taking requirement.
12. Arrange all bonds/guarantees to be submitted to various agencies from time to time. This shall be done in consultation with AFD. Any correspondence/representation made on your behalf to any of the concerned agencies shall be with prior approval of AFD.
13. Maintenance of proper schedule of entrusted work CHA shall submit daily progress report to AFD in the format as desired to reflect the status of work.
14. Whenever any released order/re-credit order/non-utilization certificate is required at any other Customs House in India from Mumbai Port or any other port CHA shall arrange the same in required manner.

## **General Terms and conditions:**

15. This contract shall be valid and renewed for a period of three years subject to satisfactory performance to be assessed and reviewed by AFD. In the event AFD is not satisfied about your performance at any point of time, AFD reserves the right to cancel this contract with Two month's notice.
16. Subject to the requisite documents being available to you. The clearance time shall be as follow:  
  
Air Cargo 1 to 2 working days  
Sea Cargo 2 to 3 working days to de-stuffing/stuffing from vessel/container movement to CFS/point.
17. Subject to clear documents/bonds/guarantees being made available to you by AFD on time to CHA shall be responsible for incidence of any detention/demurrage incurred on account of late clearance of the cargo. In case documents/certifications is not given by AFD on time, all the demurrage, detention etc incurred at the time of clearance be borne by AFD.
18. Payment as per schedule rates enclosed shall be made within 30 days on submission of invoice supported by the following documents:
  - i) All original vouchers for payments undertaken on AFD behalf and as per agreed terms.
  - ii) Duplicate & Triplicate Exchange control copy of bill of entry / shipping bills & documents, etc.

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- iii) All air consignment bills to be submitted with 2 working days of clearance and sea consignment bills to be submitted within 4 working days of clearance.
  - iv) 'N"/Octroi/Other Statutory Form should be submitted within 15 working days of clearance.
19. Expenses other than stated under schedule of rates shall be entertained with the prior approval from AFD.
  20. All Actual expenses pertaining to Fright Charges, warehouse charges, delivery order charges, stamp duty charges, crane & forklift charges, etc will be paid in advance.
  21. After receipt of advance amount for customs duty payment from AFD, Agency will make the payment of duty on the same day to customs and submit the challan of customs duty payment to AFD.
  22. TDS and other statutory payments to be deducted on Agency charges as applicable.
  23. CHA shall contact AFD for all the reimbursement with respect to the import clearance.
  24. CHA shall maintain total status of confidentially with respect to the business with AFD.
  25. Transportation rates are accepted on the basis of your transportation quotation for Munda/Pipavav and Nhava Sheva to Gandhinagar for Container type: - 20ft & 40ft.
  26. If in case of change in price of diesel, it is required for calculating Price increase / decrease in Per Trip charges at the time of fuel price increase / decrease after date of contract /order/ agreement are to be calculated on the basis of kilometer in tender plus taking 4.0 km/ liter as average for 20 MT vehicles. This clause is applicable if diesel prices undergo change (upward or downward) equal to or more than cumulative Rs.2 per liter as announced by GOI during tenure of this contract, then the destination wise approved rates shall be adjusted downward or upward by the savings or additional burden in diesel cost due to such diesel price changes. (Reference price shall be considered as price on liter of diesel at Gandhinagar on contract date).

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## Price schedule:

Sr.No	Particulars	Rates to filled by CHA Agency
1	Agency Charges	
2	Service Tax	
3	Other Charges (Shipping Line Charges/Stamp Duty/CFS Handling Charges/CMC Charges)	
4	Any Extra Charges	
5	Pre-despatch Survey expenses	
6	High sea Sale Doc. Formalities if any	
7	Handling and Examination Charges Per Container	
8	EPCG License Registration Charges	
9	License Debeting Charges (per Lic)	
10	RA Formality	
11	Bonding Expenses	
12	Ex- Bonding Expenses	
13	Documentation Charges	
14	N' Form Formalities	
15	PHO Testing Expenses	
16	TRA Charges	
17	LIC/RA Debiting Charges	
18	De-stuffing charges	
19	DO Collection charges	
20	Survey attendance charges	

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