

## PURCHASE ENQUIRY

AFD: PUR: UM: ENQ: 10

31<sup>st</sup> January, 2018

Dear Sir,

We would like to invite most competitive rates **for supply of Cotton Cloth** under following terms and condition for annual rate contract,

Your offer should reach at,

**AmulFed Dairy, - A Unit of G. C. M. M. F. Ltd.**

(Previously Known as AmulFed Dairy Gandhinagar)

Plot No: 35 Near Indira Bridge, At & Post: BHAT Village

Ahmedabad – Gandhinagar

Dist.: Gandhinagar, Pin code: 382 428.

Phone No. : (079) 23969055-58 (ext. : 236)

- 1) The Offer should be sent in sealed cover super scribing on the top left-hand corner, **Offer for enquiry No: AFD: PUR: UM: ENQ: 10**
- 2) Offer should be sent through Post or Courier, **NOT BY** Fax or Personally.
- 3) **Due Date: 9<sup>th</sup> February, 2018.** Offer received after due date for whatsoever reason may be rejected. Offer should be valid for acceptance, for 45 days from the date of submission i.e. Due Date. Validity of rates should be for one full year as this is rate contract for one full year.
- 4) The price should be quoted on F.O.R. AmulFed Dairy basis – inclusive of all applicable taxes, packing & forwarding, freight etc. However it should be mentioned clearly and separately in your offer. FOR destination is as mentioned above.- term no. 1
- 5) No price hike will be given during the period of rate contract and price will remain fixed during contract period. We would prefer payment term - within 30 days from receipt of material or invoice whichever may be late.
- 6) You will have to **submit your sample for approval along with your offer.** You will have to maintain quality according to approved sample during contract period.
- 7) We will demand stagger delivery during contract period. Tentative schedule for supply of minimum quantity on monthly basis will be given. Approximate qty is **10000 meters per month** each for our two units i.e. **AmulFed DAIRY, Bhat** and **PFP**, Near Madhur Dairy, G.I.D.C., Sector 25, **Gandhinagar**. Quantity may increase or decrease by 15%.
- 8) **Specification: weight should be 2.2 Kg per 100 meter of cotton cloth should be required and tolerance will be 10% of weight.**
- 9) **Supply will have to be made to both the above-mentioned units, as per requirement.**
- 10) Realistic earliest delivery period should be indicated. The equivalent amount shall be debited to your account if shortage or defect considering quantity or quality is observed in your supply. You will supply the material as per our required qty & date. If you fail to supply the material and due to stock out of said material at our store, if we are forced to procure the material from other supplier the difference of amount will be debited to your account.
- 11) It is not binding on us to accept lowest offer. Right to reject any or all the offers without assigning any reason is reserved by AmulFed Dairy Management.

We are ISO 9001:2008, ISO 14001:2005 and ISO 22000:2006 certified unit. We follow eco-friendly processes in our factory and expect the same to be followed in your company.

Thanking you

Yours faithfully,  
For AmulFed Dairy,

Purchase Department

**ANNEXURE**

**Enquiry No.: AFD: PUR: UM: ENQ: 10**

**To,  
I/C General Manager,  
AmulFed Dairy, Bhat.**

\* We have gone through the terms & conditions of enquiry and understood them.

\* We are pleased to offer our rates as under for duration of one year:

<b>Sr. No.</b>	<b>Item Name</b>	<b>Item Specification</b>	<b>Qty. (Approx .)</b>	<b>Unit</b>	<b>Rate (Rs./Un it)</b>	<b>GST %</b>
1	Cotton Cloth	Weight : 2.2 Kg , Tolerance : 10%	120000	Meter		

Note :- Quantity mentioned above is an approximate yearly quantity for respective item. It is possible that quantity may increase or decrease by 15%.

Payment Term :

Delivery Term :

Name of Company

Address

Contact Person

Sign. & Seal

Contact No.

Date